

**Formstack Submission For: EN-ICOM INTERNATIONAL
COMMITTEES ANNUAL REPORT 2017-2018**

Submitted at 01/08/18 12:10 PM

Name of Person filling this form:

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You are:

The Chair of

Name of International Committee:

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Date:

08/01/2018

ANNUAL CONFERENCE 2017:

Jointly organised with (an)other Committee(s)?:

NO

If YES, please specify:

Title:

The 18th ICOM-CC Triennial Conference

From (Date):

04/09/2017

To (Date):	08/09/2017
Location:	Tivoli Conference Centre, Copenhagen, Denmark
Host Institution(s) or Organisation(s):	National Museum of Denmark, Conservation and Natural Sciences, see further information below.
Conference Website:	http://www.icom-cc2017.org/
Sub-Theme(s) of Conference (if applicable):	Linking Past and Future
Number of Contributors:	148
Number of Presentations:	90
Conference Language(s):	English
Number of Participants: ICOM-Members:	772
Number of Participants: NON-ICOM-Members:	286
Number of Travel Grants for young members:	1
Number of represented countries:	58
Please list the countries represented:	Argentina, Australia, Austria, Belgium, Bhutan, Brazil, Bulgaria, Canada, Chile, Colombia, Czech Republic, Darussalam, Denmark, Egypt, Estonia, Faroe Islands, Finland, France, Germany, Greece, Hong Kong, Hungary, Iceland, India, Indonesia, Italy, Jamaica, Japan, Jordan, Lithuania, Malawi, Malta, Mexico, Netherlands, New Zealand, Norway, Pakistan, Peru, Philippines, Poland, Portugal, Romania, Russia, Serbia, Slovakia, Slovenia, South Africa, South Korea, Spain, Sweden, Switzerland, Taiwan, Thailand, Turkey, Ukraine, United Kingdom, United States, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe.

Serbia, Singapore, Slovenia, South Africa, South Korea, Spain, Sweden, Switzerland, Taiwan, Thailand, Turkey, United Kingdom, United States, Viet Nam and Zimbabwe.

The ICOM-CC Triennial Conferences represents the climax of the triennial activity of the Committee and of its 21 Working Groups and brings together heritage and conservation professionals from all parts of the world. The 18th ICOM-CC Triennial Conference was organised under the patronage of Her Majesty Queen Margrethe II of Denmark who was present at the opening of the conference. The President of ICOM, Ms. Suay Aksoy, addressed the participants at the opening session and the conference, which attracted one thousand delegates, was declared open by the Danish Minister of Science and Education, Søren Pind. Below are a few highlights and special events that took place at the conference in Copenhagen;

Plenary Sessions and Keynotes:

The Triennial Conference marked the 50th Anniversary of the Conservation Committee and the opportunity was taken to evaluate the condition of our Committee, point out some challenges for our profession and possible issues to consider for the future. The first speech on this theme was the ICOM-CC Triennial Lecture; this time entitled the ICOM-CC 50th Anniversary Lecture, which was given at the opening session Monday morning by Kathleen Dardes, Head of Collections, at the Getty Conservation Institute. Her speech addressed the almost explosive developments the conservation profession has been undergoing over the last decades and encouraged revisiting the ICOM-CC 1984 definition of the profession in order to verbalise the new developments as well as current and future challenges of the conservation profession. A transcript of Kathleen Dardes' presentation will be made available on the ICOM-CC website along with previous ICOM-CC Triennial Lectures.

Further information related to the Annual Conference 2017:

Willerslev, gave a presentation about the latest research and discoveries in “Ancient DNA”. Eske Willerslev is an evolutionary geneticist and is particularly known for sequencing the first ancient human genome and establishing the field of environmental DNA, where modern and ancient DNA from higher plants and animals are obtained directly from environmental samples. Prof. Willerslev demonstrated how human genomes with all kinds of inherited predispositions have spread around the globe and how these discoveries can challenge our traditional perception of a culture. The presentation discussed how research in ancient DNA deals with ethical as well as technical aspects. He questioned the argument that scientific pursuits should take priority over the rights and concerns of indigenous participants as wrong-minded and antiquated. He stressed that the access to and research on rare bone specimens from archaeological excavations should be more ethical and stringently regulated and he addressed that competition for rare human specimens promotes hoarding, which, along with the destruction of samples of a DNA analysis, makes it hard to reproduce outcomes. An abstract of his presentation is also published in volume 14 of the ICOM-CC Newsletter OnBoard, 2-2017.

The second keynote on Wednesday discussed the challenges of the conservation profession and the museum world as a whole and was given by keynote speaker, Salvador Muñoz-Viñas, professor at the Polytechnic University of Valencia in Spain, where he is Head of the Paper and Document Conservation Group of the Heritage Conservation Institute. Prof. Muñoz-Viñas is Director of the university’s professional degree programme in Heritage Conservation. His speech demonstrated how society is changing, how we have moved from the “Gutenberg Galaxy” to the “Digital Galaxy”, where science is becoming a religion or ideology, where “excel thinking” rules and “heritage”, as a terms, have changed to include not only high cult buildings and objects but also to cover intangible

Big Bang”. Prof. Muñoz-Viñas suggested a survival strategy for the museum field, not adapting to but rather reacting to the changing cultural ecosystem, to concentrate on enhancing the quality of the experiences that only museums can provide, to provide the high-quality, unique experiences, and thus persuade both the public and the decision-makers of the uniqueness of the museums. An abstract of Muñoz Viñas’ presentation was also published in volume 14 of the ICOM-CC Newsletter OnBoard, 2-2017. (See section on Communication and Newsletters).

The final plenary event that discussed current challenges and directions for the future was a round table discussion with five former ICOM-CC Chairs on the Friday afternoon of the conference week. The group addressed several issues and advice for ICOM-CC to consider in the future; the necessity of increased visibility and public outreach coupled with professional fund raising was stressed. But also ethical aspects were brought to the table, most outspoken by Catheline Périer-D’Ieteren former ICOM-CC Chair from 1993 to 1996. Périer-D’Ieteren opened the discussions sharing her concerns with the forum. The introductory speech was published in Volume 14, ICOM-CC Newsletter OnBoard 2-2017.

Conference Publication and Program:

The conference publication, the ICOM-CC Conference Preprints, were part of the conference package, (see also section on Publication) this time presented in a new format: a USB card placed in a booklet with the list of contents and notes from Preprints Managing Editor and ICOM-CC Chair. With one thousand delegates in Copenhagen, all the printed Preprint publications were distributed on-site and are not available for re-sale. The content, the editorial work and the presentation are products of invaluable team work delivered by 150 authors, 21 Working Group Coordinators and their team of Assistant Coordinators, the 21 external Peer Reviewers, the Selection Committee, the Managing

publication itself: Eduardo Pulido and Carla Nunes, free-lance professionals, along with the printers, M.R. ARTES GRÁFICAS, LDA., all in Lisbon, Portugal. The publication is comprised of the 145 papers and 90 posters presented during the conference week. Each day except for the Wednesday, these papers were presented in five parallel sessions, carefully scheduled and chaired by Working Group Coordinators, enabling “shopping” between themes of relevance and interest to the individual conference delegate.

All papers and the poster abstracts were made available for all paid up conference delegates on the conference website from August 2017. With a delegate log-in, the articles could be downloaded from this platform. Starting in early January 2018, the complete ICOM-CC Triennial Conference Preprints from 2017 were transferred to the new ICOM-CC Publication Online platform and made available in open access. The ICOM-CC Triennial Conference Preprints are among the most important and esteemed publications in the conservation profession.

On Wednesday, the parallel sessions were replaced by a plenary session with the two above-mentioned keynote speakers in the morning and followed by technical visits in the afternoon. The local organisers prepared 25 guided visits to museums, laboratories and special cultural heritage sites in and around Copenhagen such as: the Viking Ship Museum and Roskilde Cathedral, Louisiana Museum of Modern Art, a Gothic wall paintings tour, the Open Air Museum, Conservation and Science Department at the National Museum, the Museum of National History / Frederiksborg Castle, the Natural History Museum of Denmark, collection tour at the Zoological Museum and Rosenborg Castle and The Lehmann Music Cabinet.

30 individuals supported by grant schemes:
One individual attended under the ICOM Young Member Grant scheme. In order to ensure a large participation in the conference of representatives from

ICOM-CC requested support from the Getty Foundation. Thanks to the grant 24 delegates representing 14 countries were chosen to attend the Triennial Conference in Copenhagen. To enable high visibility and encourage networking, the 24 delegates were presented with their bios and main professional field of interest on a dedicated ICOM-CC website page prior to the conference.

In addition, further 5 individuals under a separate Indian Grant Scheme (not organised by ICOM-CC) attended the Conference. Thus, 30 carefully selected professionals from areas and countries that otherwise would not have been able to attend the conference participated actively at the conference in Copenhagen. More details in Supporting Document5.ICOM-CC_D2_Networking_Grants

Social events and networking opportunities.

In the evenings a broad spectrum of events was arranged. The first event was specifically organised by ICOM-CC for the delegates participating through the Getty Grant scheme and enabled the 24 delegates to meet with each other, the 21 Working Group Coordinators, the members of the Directory Board and the National Organising Committee, the President and Vice President of ICOM and the representative of the Getty Foundation, Antoine Wilmering. The Meet and Greet event kick-started communication among the invited guests. Throughout the week, the National Organising Committee arranged receptions at the National Library, Copenhagen Town Hall, the National Gallery of Denmark and a Conference Dinner at the National Museum of Denmark and a farewell get-together at the Lapidarium of the Kings. The social events were well attended and appreciated by the conference delegates.

Elections - and new teams running the committee. As the ICOM-CC Triennial Conference ended the ICOM-CC 2014-2017 triennium, it was the time and place for the ICOM-CC General Conference and

triennium was presented to the audience and the Directory Board from the 2014 to 2017 period was replaced by a newly elected and constituted Directory Board for 2017-2020. The new Board is composed of four members new to the Board and four who were elected to continue from the previous Board. The Working Groups are the heart of our Committee and a new team of Working Group Coordinators for the 2017 to 2020 period was elected. Out of 21 there are thirteen Coordinators who are new in the role, whereas eight continue to take on the task from the previous triennium.

The Triennial Conference was jointly hosted by five institutions with the National Museum of Denmark as head of the National Organising committee. The partners were:

- National Museum of Denmark, Conservation and Natural Sciences, (Jesper Stub Johnsen, Chair of NOC17, Deputy Director,)
- Royal Danish Library, (Marie Vest, Head of Legal Deposit and Preservation)
- National Gallery of Denmark, (Jørgen Wadum, Director of CATS)
- The Royal Danish Academy of Fine Arts, Schools of Architecture, Design and Conservation, (Mikkel Scharff, Head of School of Conservation)
- Natural History Museum of Denmark (Nikolaj Scharff, Head of Collections)

Activity 1:

Research Activity

Title Activity 1:

The ICOM-CC History Project: Fifty Years of ICOM-CC: 1967–2017

Description Activity 1:

The ICOM-CC History Project started out in 2011 with the reorganisation of the ICOM-CC Archives. While this work was carried out, very valuable information

the project eventually turned into a research project, ending in September 2017 when the book “The ICOM-CC History Project: Fifty Years of ICOM-CC: 1967–2017” was published and printed copies distributed to all conference delegates. As a special project, the Committee has received Special Project Funding from ICOM and an extensive report of the project was sent separately to SAREC (20 Dec 2017).

The purpose of the project has been to compile and organise the history of our committee and make it available not only to the full ICOM community, but also to share this knowledge, encourage interest and participation in the activities of ICOM-CC especially in areas where membership in the Committee is limited. Another aim has been to use the history book and conclusion of the project to mark the important 50th Anniversary of ICOM-CC and to highlight the role of ICOM-CC within ICOM and the international museum community.

The work

In addition to selection of pertinent documents in the archives, supplementing material has been assembled, contextualised and described by the main coordinators of the project, Janet Bridgland and Joan Reifsnyder. Numerous historic photographs and information were collected from members. Several photos were collected through the ICOM-CC special “My Moments” page on the ICOM-CC website, providing contributors with the opportunity to share pictorial memories from ICOM-CC events with the project coordinators as well as with the membership. Finally, the compiled material was made into book in collaboration with a professional publisher, who printed and published the book (For details; see section on Publications).

The outcomes

The publication (in English) was printed in 1100 copies in August 2017 and the first thousand copies distributed to the delegates at the Triennial Conference in

partners, loyal supporters and fellow conservation organisations. In December, the publication was uploaded to the ICOM-CC website and the link to the digital version distributed with the seasonal greeting cards to colleagues within cultural heritage network. Additionally, the link to access the publication was sent to ICOM committees, alliances and organisations through the ICOM general dist list (ICOM-L). During the research period, fundamental areas of ICOM-CC's history were posted and will continue to be posted on the ICOM-CC website where they are accessible to the general public. This includes lists of ICOM-CC Directory Board members, Working Groups and Coordinators, ICOM-CC Medal recipients, Getty Foundation International Program grant participants. The website, apart from being a main source of conservation information for our members, will continue to serve as a platform for basic historic information about our Committee. The book balances out the 50-year anniversary publications disseminated by two other major international conservation organisations, IIC (International Institute for Conservation of Historic and Artistic Works) in 2000 and ICCROM (International Centre for the Study of the Preservation and Restoration of Cultural Property) in 2009 and will be used as gifts when representing the Committee in years to come.

Website: YES

If YES please specify:

ICOM-CC ordinary website at: <http://www.icom-cc.org/> and the new publication platform at: <http://icom-cc-publications-online.org/> See details in the Supporting Document 1. ICOM-CC_C_Communication (1)

Social Media: YES

If YES please specify:

ICOM-CC has several social media platforms, Further information in Supporting Document 1. ICOM-CC_C_Communication (2)

Newsletter:	YES
If YES please specify:	Several ICOM-CC newsletters have been published, Further information in Supporting Document 1.ICOM-CC_C_Communication (3)
Publication(s):	YES
If YES please specify:	Details on publications are described in Supporting Document 1.ICOM-CC_C_Communication (4)
Collaboration with ICOM and/or (an)other ICOM Committees, ICOM Regional Alliances, ICOM Affiliated Organisations:	YES
If YES please specify:	Collaboration with another ICOM Committee, ICAMT and with all ICs, see Supporting Documents2, ICOM-CC_D1 (a,b,)
Collaboration with other Institutions, Organisations etc.:	YES
If YES please specify:	The Getty Conservation Institute; (Publications Online), with The Palace Museum (TAIHE Forum and agreement of collaboration) and with ICCROM,See details in Supporting Document 2(c,d,e) and SupDocs3 and 4
Result(s):	The results of the collaboration project are described in the supporting documents 2, 3 and 4,ICOM-CC_D1, related to the individual project.
Did you provide financial support for young members?:	YES
If YES please specify:	Hélia Marçal, Universidade Nova de Lisboa, Portugal.

CC_D2_Networking_Grants

Total number of grants for young members:	1
Number of grants for young members from category 3 and 4 countries:	24
Total sum provided for grants for young members (in €uro):	76633
Number of Members in 2017:	3000
Number of Members in 2016:	2877
Number of represented countries:	86
Increase/Decrease of Membership in %:	7

Analysis of Diversity or Activities in Favour of Diversity:

Several of the activities in the Committee have and will continue to favour diversity;

The Directory Board 2014-2017 had a Chilean vice-chair, Johanna Theile among its members. The Directory Board endeavours to hold board meetings organised by its members and from 5 to 7 April 2017, the Directory Board organised its fifth Directory Board meeting of the triennium in Santiago, Chile. The meeting was hosted by Johanna Theile and her institution, the University of Santiago. The meeting took place over three days in Galería Atrium. The Board members arrived a couple of days before the meeting and gave lectures for conservation students at the University of Santiago. The concept of combining Board meetings with student classes, a workshop etc. is a way to promote the organisation, enable the board members to travel and participate and be active globally.

have Board members from India, Brazil, Chile, Europe and North America and there are plans to co-opt a Chinese member, as the next Triennial Conference will take place in Beijing in 2020. When appointing the Working Group Assistant Coordinators (ACO) for the 2017-2020, the Working Group Coordinators were encouraged to find Assistant Coordinators in the global conservation community and for the current triennium, we have ACOs from China, Brazil, Mexico, Australia, New Zealand and India in addition to North America and Europe.

At the Triennial Conference in Copenhagen, the conference fee was substantially reduced for participants coming from category 3 and 4 countries and 31 of the delegates at the conference came from emerging countries. Diversity is also supported in the selection of the additional 24 professionals supported by the Getty Foundation International Program. The selection process is in the hands of ICOM-CC and in the process, a balance in gender as well as geographic diversity are among the criteria. At the Triennial Conference in Copenhagen 15 individuals from the Getty Foundation program were women, 9 were men. They represented 14 different countries of which six from Asia/Oceania, two from Latin America, four from Africa, one Middle East and one Eastern Europe.

**Further
Comments/Information:**

2017 has been a very active year for ICOM-CC, accomplishing many of its strategic objectives for the 2014 to 2017 triennium. 3000 members is an estimate to be adjusted when membership figures come in but the assumption is an increase between 150 to 200 individuals. The increase in members can probably be credited to the Triennial Conference where members could attend at reduced conference fee. It remains to see how many of these new members will renew their membership in 2018, but with continued level of high quality activities, we believe our members will continue to appreciate and renew their membership of the committee. The promotional folder on ICOM-CC, its

the new logo and has been made available to the network on our website.
 Through the above described activities and projects, ICOM-CC has continued to gather the best professionals in conservation, to stimulate interdisciplinary research and disseminate the results to the widest possible audience.

**ANNUAL CONFERENCE
 2018: Jointly organised with
 (an)other Committee(s)?:**

NO

If YES, please specify:

**ANNUAL CONFERENCE
 2018: Title:**

4th International Conference on Science and Engineering in Arts, Heritage and Archaeology (SEAHA) and ICOM-CC Scientific Research Working Group Interim Meeting

From (Date):

04/06/2018

To (Date):

06/06/2018

**ANNUAL CONFERENCE
 2018: Location:**

Oxford, United Kingdom

**ANNUAL CONFERENCE
 2018: Host Institution(s) or
 Organisation(s):**

UCL Institute for Sustainable Heritage, University of Oxford, UK

**ANNUAL CONFERENCE
 2018: Conference Language(s):**

English

**Further Information related to
 the Annual Conference 2018:**

ICOM-CC organises triennial, but not annual conferences in the traditional form. Instead, the Working Groups of ICOM-CC are encouraged to organise specialised meetings where experts in different fields of conservation gather and share knowledge and

Coordinators are currently working on their programs for the 2017 to 2020 triennium and at the time of writing, two of the Working Groups have plans for interim meetings in 2018, see details for the first meeting filled in above. A second Working Group meeting is planned to take place in Amsterdam, the Netherlands in November 2018, where the Theory and History in Conservation Working Group plans to organise a joint meeting with Paintings Working Group, focusing on the History of Paintings Conservation

2018 Project 1:

Other

Title Project 1:

The Directory Board meeting with Working Group Coordinators in Paris

Description 2018 Project 1:

The ICOM CC Directory Board will organise its first Directory Board meeting in Paris from 21 to 24 March 2018. The Working Group Coordinators are invited to attend the meeting that aims to provide the new stakeholders of the 21 Working Groups with information and discussions helping them in the management of their groups and activities in the 2017 to 2020 triennium. An overall reason for organizing the meeting in Paris is to strengthen the ties between the ICOM headquarters and ICOM-CC. For this purpose, we are collaborating with the Director General and Secretariat in the planning of the meeting, and personnel from the Secretariat will be asked to contribute with latest updates in publication policies, branding policies, Red list initiatives in the efforts to prevent illicit trafficking etc. A venue for the meeting is currently being investigated.

Expected project outcomes:

This type of Paris meeting was also organized for the new Coordinators and Board members in 2015. It then served, and is expected to in 2018; as an eye opener to the new team members regarding understanding the organisation, the way we work and why. Names,

people, actual locations and dialogues. The new coordinators are also given the chance to network between them and find partners for joint events or activities. The meeting will provide the Board and the Coordinators with the opportunity to discuss and coordinate joint efforts; such as evaluation of previous and planning of future Triennial Conferences, programme and publications, to discuss approaches and collaboration for the ICOM General Conference in Kyoto 2019, discuss the Publication Online Project and the Strategic Plan altogether.

2018 Project 2:

Other

Title 2018 Project 2:

The ICOM-CC Publications Online Project

Description 2018 Project 2:

The publications online project (as described in section D) will continue in 2018 with the below mentioned activities;

- Collection of around 2000 author permissions: Around 200 were collected in 2017. Permission templates can be downloaded from the ICOM-CC website and the filled in forms sent to the ICOM-CC secretary for registration and archiving. Board members, Working Group Coordinators and ordinary members will be engaged in seeking authors and acquire their permissions.
- Collection of permission from publishing houses. One publisher still holds the rights to four ICOM-CC Triennial Conference Preprints publications. The Chair and ICOM-CC Secretary will continue the efforts to attain the permission from the publishing house in 2018 and if necessary, legal advisors in ICOM may be consulted on the matter.
- Preprints that are scanned as full volumes by Getty Research Institute require separation into individual searchable and correctly named PDF files.
- Table of contents and necessary data must be filled in excel templates
- As articles are separated and permissions collected for

provider will upload the content to the online platform.

- When the Triennial Conference Preprints have been uploaded, the committee will continue the publications online project to include the numerous publications from the Working Groups. The Working Group Coordinators have been encouraged to deliver inventories of their publications during 2018 for the purpose of estimating the total volume of the work and apply for Special Project funding for this part of the project in 2019.
- The entire project is estimated to continue through 2019 and possibly 2020.

Paying for the platform hosting the publications online represents a new permanent cost to the committee. The estimated costs for 2018 are 330 Euro, but as the hosting costs are scalable and will increase as the volume of the content on the platform increases, the costs are expected to reach 600 Euro for the full year in 2020 (Expected content > 10 Gbyte).

The costs for full preparation of the Triennial Conference Preprints volumes (splitting and optimising files, create table of contents, perform OCR for full text search) is estimated at 7050 Euros. The committee will investigate possibilities for reducing the preparation costs.

The project will add extra work loads on the ICOM-CC Secretariat as well as on the members of the Directory Board.

Expected project outcomes:

The project is considered of vital importance to the global conservation community. Dissemination of important and peer reviewed literature in open access provides students, teachers and practitioners free admission to basic knowledge as well as recent updates in the field of conservation, conservation research, training and theories. Sharing knowledge and expertise is among the most important responsibilities of ICOM-CC.

2018 Project 3:

Other

Title 2018 Project 3:

Promote ICOM-CC and the conservation profession, increase opportunities for cross-disciplinary communication

Description 2018 Project 3:

The Conservation Committee is currently finalising its Strategic Plan for the 2017 to 2020 triennium. One of the objectives in the plan is to “Promote ICOM-CC and the conservation profession, increase opportunities for cross-disciplinary communication and exchange of practical conservation skill”. Various tasks in 2018 are directed towards this:

- Provide a dynamic website with constantly updated contents and access through alternative devices.

The ICOM-CC website requires updating and possibly a new website host as the former host went bankrupt in 2017.

- Seek to expand its membership base outside Western Europe and North America.

To this point we plan to translate and distribute ICOM-CC promotional material, such as the ICOM-CC Brochure into Spanish and French. The ICOM-CC brochure (launched in 2016) can then be distributed in three languages. We also encourage our Working Group Coordinators to organise meetings outside Europe and North America. The Directory Board hopes to have its second Board Meeting in Beijing, China in the autumn 2018 – hopefully to be combined with giving lectures to the conservation community in Beijing.

The projected outcomes of these efforts are that more members visit our website and find the information they are looking for and that ICOM-CC receives more members in French and Spanish speaking countries as well as in China.

Financial Report 2017 (Appendix 2.1) and Budget 2018 (Appendix 2.2):

[View File](#)

Comments:

All files containing documentation on expenses are sent to the Finance Committee for review and approval.

into the format of the formstack (see Supporting Document8 ICOM-CC Financial Flow Overview. In order to be able to report completely on the ICOM-CC activities in 2017, the other Supporting Documents contain information that would not fit into the form and otherwise could not be reported.

I hope that all the links are working and that the supporting documents have been correctly attached as this cannot be controlled in the formstack. Please contact me if further clarification is required.

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Supporting Document 1; (Section C) COMMUNICATION

1) Websites, 2) Social Media, 3) Newsletters, 4) Publications

1) Websites

A new platform for publications online and a new page on Publications on the website.

On 2 September 2017 a new platform hosting ICOM-CC Publications Online was launched. The new platform, at <http://icom-cc-publications-online.org/> is designed and maintained by a Portuguese company, Usetl. The platform will be updated with already existing ICOM-CC publications as necessary permissions are collected. The project is described further in section D; Collaboration with other Institutions and Organisations.

ICOM-CC has continued updating its ordinary website at <http://www.icom-cc.org/>.

In June, the Committee's longstanding web-partner, the Dutch website provider OCCHIO, went bankrupt, and the Committee is currently looking into the possibility of finding a new provider to host our site. In 2017, the website was maintained with crucial information and uploads such as newsletters and changes in the committee. More work-intensive, planned changes such as design, fonts and incorporation of the new logo have been delayed. As the above mentioned platform for publications was launched, a new page presenting the history and background of the ICOM-CC Triennial Conference Preprints was established at <http://www.icom-cc.org/343/publications/>

To assist in gathering permissions from authors of ICOM-CC Preprints articles published before 2011 and other publications, an Author Permission Form can be downloaded from this page.

2) Social Media

Facebook and Linked In

In 2015 ICOM-CC opened up for the Working Groups to use social media in the promotion, sharing and communication of working group related activities and ideas. All working groups are entitled to use the correct ICOM-CC logo and the full name of the Working Group. All Facebook pages have disclaimers and links going back to the ICOM-CC Website.

Seven ICOM-CC Working Groups are active on **Facebook** and are regularly updating their pages or groups.

- **ICOM-CC Glass and Ceramics** page <https://www.facebook.com/icomccgc/> has 77 likes/83 followers (new in 2017)

- **ICOM-CC Objects from Indigenous and World Cultures** page <https://www.facebook.com/ObjectsfromIndigenousandWorldCultures/> has 1417 likes/ 1440 followers (in 2016: 1011 likes)

- **ICOM-CC Photographic Materials** page <https://www.facebook.com/icomccpmwg/> has 1068 likes/ 1063 followers (in 2016: 866 likes)

- **Preventive Conservation** page <https://www.facebook.com/icomccpreventiveconservation/> has 796 likes/ 819 followers (in 2016: 399 likes)

- **ICOM-CC Sculpture, Polychromy, and Architectural Decorations** page <https://www.facebook.com/sculpturepolychromyandarchitecturaldecorations/> has 726 likes/ 748 followers (in 2016: 391 likes)

ICOM-CC Working Groups with Facebook Groups:

- **Theory and History of Conservation of ICOM-CC** group <https://www.facebook.com/groups/793885717355477/> has 591 members (in 2016: 346 members)

- **Murals, Stone, and Rock Art of ICOM-CC** group <https://www.facebook.com/groups/1444328279202897/> has 658 members (in 2016: 276 members)

At the beginning of November ICOM-CC launched an individual, general **ICOM-CC** Facebook page at <https://www.facebook.com/ICOMCC/> . The aim of this page is to share general information about ICOM and ICOM-CC. After two months the page has 145 likes.

Three ICOM-CC Working Groups are using **Linked In**. The increase in members on this platform is not significant and it appears that Facebook is becoming the most popular social media platform for ICOM-CC Working Groups and their members.

- ICOM-CC Photographic Materials has 274 members (in 2016: 230 members)

- ICOM-CC Objects from Indigenous and World Culture has 88 members (in 2016: 85 members)

- ICOM-CC Sculpture, Polychromy, and Architectural Decorations has 91 members (in 2016: 75 members)

3) Newsletters

The ICOM-CC newsletter from the Directory Board to the membership is published two times each year;

OnBoard [vol. 13, 1-2017](#)

Language; English

Number of Pages: 10

Published: 6 July 2017

OnBoard [vol. 14, 2-2017](#)

Language; English

Number of Pages: 19

Published: 21 Dec. 2017

The ICOM-CC Working Groups have published the following five Newsletters to the members of the Working Groups;

The Working Group: [Glass and Ceramics Newsletter 25](#)

Language; English

Number of Pages: 23

Published: 01 June 2017

The Working Group: Modern Materials and Contemporary Art; [MMCA Newsletter June 2017 - Newsletter 3](#)

Language; English

Number of Pages: 32

Published: 22 June 2017

The Working Group: [Leather and Related Materials Newsletter 7](#)

Language; English

Number of Pages: 14

Published: 29 June 2017

The Working Group: Wet Organic Archaeological Materials [WOAM Newsletter no. 57 2017](#)

Language; English

Number of Pages: 10

Published: June 2017

The Working Group: Art Technological Source Research [ATSR Newsletter 01/2017](#).

Language; English

Number of Pages: 2

Published: 9 October 2017

4) Publications

Title(1):

The ICOM-CC International Committee for conservation 1967– 2017.
ICOM Committee for Conservation
Fifty Years
1967–2017

Author(s)/Editor(s); Janet Bridgland and Joan Reifsnnyder

Publishing Language(s); English

Number of pages; 95, A4 format

Digital version available at: http://www.icom-cc.org/ul/cms/fck-uploaded/documents/ICOM-CC_50_years_FINAL_red.pdf

Publisher; JOSÉ EDUARDO HONRADO PULIDO and CARLA NUNES, Lisbon, Portugal.

The high-quality print volume was produced by MR-Artes Graficas Lda. in Lisbon and shipped to Copenhagen for the ICOM-CC 18th Triennial Conference. In September 2017, each delegate and selected dignitaries received a copy of the publication as part of the delegate pack.

ISBN Identifier(s); 978-92-9012-427-6

Number of printed copies: 1.100 (3 copies reserved for ICOM Secretariat and archives)

Title(2):

ICOM-CC 18th Triennial Conference – Copenhagen 2017. Preprints

Author(s)/Editor(s); Janet Bridgland (Managing Editor)

Publishing Language(s); English

Number of pages; n.a.

Electronic and/or Paper Version; the digital publication was uploaded to flash drives that were inserted in a specially made book of contents that was distributed to the conference delegates. From early January 2018 the publication is available in open access from the ICOM-CC Publication Online platform <http://icom-cc-publications-online.org/default.aspx>

Specification on Paper Version:

Publisher; Eduardo Pulido (epulido@sapo.pt) and Carla Nunes (carlarnunes@gmail.com)

ISBN Identifier(s); 978-92-9012-426-9

Number of printed copies: 1000 books of contents with preprint flash drives were prepared for the conference and given to all delegates (3 copies reserved for ICOM Secretariat and archives) .

Title(3):

Metal 2016 Proceedings of the Interim Meeting of the ICOM-CC Metals Working Group September 26 -30, 2016 New Delhi India

Author(s)/Editor(s); Raghu Menon, Claudia Chemello, and Achal Pandya

Publishing Language(s); English

Number of pages; 358

Electronic and/or Paper Version;

The volume is available in three formats:

Full color \$67.88: <http://www.lulu.com/content/paperback-book/metal-2016-proceedings-of-the-interim-meeting-of-the-icom-cc-metals-working-group-september-26-30-2016-new-delhi-india/21288702>

Black and White \$6.88: <http://www.lulu.com/content/paperback-book/metal-2016-proceedings-of-the-interim-meeting-of-the-icom-cc-metals-working-group-september-26-30-2016-new-delhi-india-bw/21289176>

Digital PDF download: FREE! <http://www.lulu.com/content/e-book/metal-2016-proceedings-of-the-interim-meeting-of-the-icom-cc-metals-working-group-september-26-30-2016-new-delhi-india---ebook/21289512>

The publication includes 39 independent research papers from conservators and conservation scientists from around the world, as well as abstracts of 25 posters presented at the conference.

Specifications Paper Version:

Publisher; ICOM-CC and the IGNCA (Indira Gandhi National Centre for the Arts)

ISBN Identifier(s); 978-92-9012-418-4

APPENDIX 2.1 FINANCIAL REPORT 2017

NAME OF THE INTERNATIONAL COMMITTEE: ICOM Committee for Conservation (ICOM-CC)

HSBC bank position as of 31 December 2016	104317,89
Other bank position as of 31 December 2016	
Petty cash as of 31 December 2016	
Total Cash as of 31 December 2016	104317,89

Delegated organization of the annual meeting:	Yes / No
---	----------

Amounts paid/received in 2017 related to the previous activities (2016)	
1. Amounts received	
2. Amounts paid	

Amounts related to the activities carried out in 2017				
A. INCOME	Received the previous years	Received in 2017	To be received in the following years	Total income
I. Annual Meetings				
Registration fees to annual meetings				0
Subsidies				0
ICOM Funding				0
Bursaries Programmes				0
Getty subsidy	75000			75000
Sponsorship				0
Other				0
II. Other activities				
Membership income				0
ICOM Funding				0
Annual subsidies		16023		16023
Special projects - Grants		4000		4000
Other subsidies & sponsorship				0
Financial income				0
- Secretary return advance to ICOM-CC		115,9		115,9
Exchange gain				0
Other				0
- USB memory stick Melbourne Triennial Conf.		172		172
TOTAL INCOME	75.000,00	20.910,90	0,00	95.910,90



In-kind contribution
Getty Grant, received in 2016 to be used for selected grantees participating at ICOM-CC Triennial Conference, Copenhagen in 2017
ICOM annual subvention to ICOM-CC
ICOM SUPPORT to ICOM-CC History Project
Paris GC: Secretary return of unused part of advance to ICOM-CC
Income from sale of ICOM-CC Melbourne TC Preprints (3 USB sticks sold in 2017)
0,00

B. EXPENSES	Paid the previous years	Paid in 2017	To be paid in the following years	Total expenses
I. Annual Meetings				
Working documents				0
Rental of facilities/equipment				0
Hygienic speakers				0
Translation services				0
Bursaries		855		855
Getty subsidy		74.408,41		74.408,41
Organisation				0
Other				0
1. Medals		927,1		927,1
2. Medal recipients Reg. Fee and Dinner		2014,86		2014,86
3. Survey Monkey		1740		1740
4. ICOM-CC 50th Anniversary Chocolates		349,96		349,96
5. Ballet Company performance at the ICOM-CC Triennial Conference		270		270
6. Gifts for the ballet dancers		371,02		371,02
II. Other activities				
Consulting fees				0
Publications		4260		4260
- ICOM-CC 50th Anniversary Publication		3236,1		3236,1
- Janet Bridgeland editing ICOM-CC 50th Anniversary Publication		538		538
- Joan Reifsnnyder editing ICOM-CC 50th Anniversary Publication		538		538
Printing		261,4		261,4
Translation services				0
Secretary				0
- Consulting fees		10800		10800
- Accommodation		620,6		620,6
- Secretary office expence		90,83		90,83
- Travelling costs		1359,31		1359,31
- Meats/sundries		900		900
- Compensation for Secretary		119,65		119,65
Postage and telecommunication cost		46,73		46,73
Website				0
- ICOM-CC Domain name Hosting		41,7		41,7
- Mail Chimp		77,16		77,16
Tax				0
Banking fees		75,3		75,3
Exchange loss				0
Other				0
- New ICOM-CC logo for brochure		540		540
- ICOM CC credit card fee		55		55
TOTAL EXPENSES	0,00	103.936,13	0,00	103.936,13

In-kind contribution
10000 See details in App 2.3
One ICOM Young member grant recipient (Abdouloukadi Toure / Helia Marcol) reg. fee to participate at the ICOM-CC Copenhagen Triennial Conference
Total actual expenditure of Getty Grant funds (see separate files folder with detailed explanation and invoices)
Three honorary medals to medal recipients at ICOM-CC Triennial Conference Copenhagen 2017
Three medal recipients TC registration and dinner
Survey Monkey for ICOM-CC: Upgrading and voting for 2017-2020 Directory Board and WG Coordinators 18th Triennial Conference Copenhagen (300 + 1440 euros)
ICOM-CC 50th Anniversary Chocolates boxes as gifts for Keynote speakers, Honorary medal recipients, NDC and Meeting Planners
Payment to the Ballet Company performance instructor at the ICOM-CC Triennial Conference Reception at the Black Diamond (invoice was sent in DKK for sum of 2000 DKK)
Gifts for ballet dancers performing at the TC Copenhagen (18 dancers each received a ticket to the cinema for 20 Euro)
ICOM-CC Preprints (Publications) Online Project 40% advance payment (1680,00 euros) and final 60% payment (2520,00 euros) to Uselt for preparing and setting up ICOM-CC Publications Online Platform + 3 month hosting (3x20 euros, October, November, December 2017)
Special Project: 1100 copies of 50th anniversary publications - editing, printing and shipping to Copenhagen (2904,00 euros = 1000 copies + 832,10 euros = 100 extra copies)
Special Project: Janet Bridgeland History Project last payment. Paid on to Joan Reifsnnyder's account in order to raise cash for payment in Copenhagen TC to Janet Bridgeland, according to her written request
Special Project: Joan Reifsnnyder History Project last payment
Secretary New ICOM-CC Brochures copying and sending
2017 Secretary Honorarium 12 x 900 euros
Secretary accommodation ICOM GC Paris
Secretary Office materials
Secretary travel expenses DB5 + ICOM GC Paris
Secretary advance DB5 + DB5 + ICOM GC Paris
Compensation for Secretary for expenses DB4 Los Angeles 2016 (85,40 euros); Compensation for expenses DB5 Santiago (8,93 euros x 2 second payment made by accident, see explanation); Compensation for expenses DB6 Copenhagen (65,39 euros)
Christoph von Imhoff donated his personal binders with photos for ICOM-CC History Project and was reimbursed for postage (by secretary Joan Reifsnnyder)
ICOM-CC Domain name Hosting Renewal (On September's Credit Card statement)
MailChimp monthly payments September (25,55), October (25,76), November (25,85) by Credit Card (December will be debited from the account in January)
At 31.12.2017: Sum of all the fees on the statement with the FACT MENSUELLE note
Alcamon Company ICOM-CC logo integration for ICOM-CC Brochure
ICOM-CC Credit card fee for 2017
10.000,00 In-kind contributions are presented and explained in Appendix 2.3

Amounts paid/received in 2017 related to the following activities (2018)	
3. Amounts received	
4. Amounts paid	

HSBC bank position as of 31 December 2017	20753,62
Other bank position as of 31 December 2017	
Petty cash as of 31 December 2017	
Total Cash as of 31 December 2017	20.753,62

Date: 5/1/18 Kristiane Strætkvern, Chair 
 Date: 5.1.18 Tannar Ruuben, Treasurer 

We hereby (Kristiane Strætkvern) and (Tannar Ruuben), respectively Chair and Treasurer of (ICOM Committee of Conservation) certify managing all the Committee's financial resources on the HSBC bank account as of 31/12/2017.

APPENDIX 2.2 BUDGETARY REPORT 2018

NAME OF THE INTERNATIONAL COMMITTEE OR REGIONAL ALLIANCE: **ICOM Committee for Conservation (ICOM-CC)**

HSBC bank position as of 31 December 2017	20753,62
Other bank position as of 31 December 2017	
Petty cash as of 31 December 2017	
Total Cash as of 31 December 2017	20753,62

Delegated organization of the annual meeting:	Yes / No
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Amounts paid/received in 2018 related to the previous activities (2017)	
1. Amounts received	
2. Amounts paid	

Amounts related to the activities carried out in 2018						In-kind contribution
A. INCOME	Received the previous years	Received in 2018	To be received in the following years	Total income		
I. Annual Meetings						
Registration fees to annual meetings				0		
Subsidies				0		
ICOM Funding						
Bursaries Programmes		1200		1200		Bursaries for ICOM Young members
Getty subsidy				0		
Sponsorship				0		
Other				0		
II. Other activities						
Membership income				0		
ICOM Funding						
Annual subsidies		16.000		16000		Applied ICOM Annual Subsidy 2016 to ICOM CC
Special projects - Grants			5000	5000		Special project grant to be applied in 2019 for continuation of ICOM CC Publications Online Project
Other subsidies & sponsorship				0		
Financial income				0		
Exchange gain				0		
Other				0		
TOTAL INCOME	0,00	17.200,00	5.000,00	22.200,00	0,00	
B. EXPENSES	Paid the previous years	Paid in 2018	To be paid in the following years	Total expenses	In-kind contribution	
I. Annual Meetings						
Working documents				0		
Rental of facilities/equipment				0		
Keynote speakers				0		
Translation services				0		
Bursaries		1200		1200		Bursaries for ICOM Young members
Organisation				0		
Other				0		
II. Other activities						
Secretary						
- Travelling costs		1300		1300		DB1 (Paris) + DB2 (Beijing) + ICOM GA Paris
- Accommodation		2200		2200		DB1 (Paris) + DB2 (Beijing) + ICOM GA Paris
- Meals/sundries		900		900		DB1 (Paris) + DB2 (Beijing) + ICOM GA Paris
- Consulting fees		11400		11400		12 x 950 euros
- Secretary office costs		300		300		
Publications		7380		7380		ICOM-CC Publications Online Project: According to given estimate - Separating into articles, Editing and Uploading past 13 ICOM-CC TC Preprints (7050,00 euros) and monthly hosting / services (330 euros in 2018)
Printing		300		300		Printing ICOM-CC Brochures in Spanish and French
Translation services		300		300		Translating ICOM-CC Brochures into Spanish and French
Travelling costs				0		
Postage and telecommunication cost		80		80		
Website		6000		6000		ICOM-CC Website hosting and changes / modernisation (according to Estimate sent already in 2016)
Tax				0		
Banking fees		100		100		
Exchange loss				0		
Other				0		
ICOM-CC credit card fee		55		55		Annual fee for ICOM-CC credit card
TOTAL EXPENSES	0,00	31.515,00	0,00	31.515,00	0,00	

Amounts paid/received in 2018 related to the following activities (2019)	
3. Amounts received	
4. Amounts paid	

HSBC bank position as of 31 December 2018	
Other bank position as of 31 December 2018	
Petty cash as of 31 December 2018	
Total Cash as of 31 December 2018	0,00

5/1/2017 *Kristiane Stratkvern*
 Kristiane Stratkvern, Chair

5.1.2018 *Tanner Rumber*
 (treasurer)

APPENDIX 2.3 In-kind contribution

NAME OF THE INTERNATIONAL COMMITTEE: **ICOM Committee for Conservation (ICOM-CC)**

	Name of Member	Type of Services	Estimated number of hours	Travel costs	Explanatory notes Appendix 2.3
Chair	Kristiane Straetkvern	Communication with network, sponsors and partners, Coordination and administration of meetings, activities and specific projects, Budget monitoring and approvals, Triennial Conference preparations, Reports and newsletters, IC Spokepersons activities	900	1800	Hours; around 2/3 donated by the National Museum of Denmark, remaining hours at own costs. Travel costs donated by the Danish Cultural Heritage Agency
Treasurer	Tannar Ruuben	Budget monitoring, accounting and Annual report management, Other Board activities and Conference preparations	150	1500	Travel to Directory Board meeting in Santiago; partly covered by members, partly by their institutions
Other Board Members	Kriste Sibul, Johanna Thelle, Achal Pandya, Luiz Souza, Bill Wei, Tiarna Doherty, Jean Brown	Preparations for Triennial Conference 2017, Selection Committee work, Publication Online, Newsletters and other activities related to meetings and the Strategic Plan 2014-2017	500	6700	Travel to Directory Board meeting in Santiago; partly covered by members, partly by their institutions
January-September 2017					
September-December 2017	Achal Pandya, Renata Peters, Nora Kennedy, Kate Seymour, Johanna Thelle, Yacy-Ara Froner	Skype meetings, collation and evaluation of WG programs, Newsletter	150		
Secretary of IC	Joan Reifsnnyder	membership monitoring and updates, research, publications, website, projects	500		
Working Group Coordinators and Assistant Coordinators	21 Coordinators and ca 70 Assistant coordinators	Preparation of Triennial Conference and other WG activities	2300		Each article in ICOM-CC Triennial Conference Preprints undergoes double peer review - first by WG COs, then by 21 external experts in the field. Work is all done on a voluntary basis.
Other members of ICOM-CC		contribution with editorial work and peer review	1000		
TOTAL InKind contributions in terms of estimated hours and Euros ICOM-CC 2017			5500	10000	

Explanatory notes

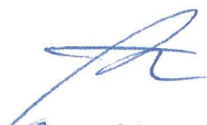
ICOM-CC relies on a significant in kind contribution of resources in order to function. Two three- or four-day Directory Board meetings per year are held at an institution representing the host of the next Triennial Conference, the home institution of a DB member, or a partner institution of ICOM-CC. The meeting rooms and some refreshments are provided gratis.

In addition, the institutions or private companies represented by ICOM-CC's nine Directory Board members, twenty-one Working Group Coordinators, and more than seventy Assistant Coordinators, or those individuals themselves, provide travel expenses to attend Directory Board meetings and Working Group interim meetings as well as working time, support services, supplies, telephone and mailing expenses to carry out the work of the Committee. Host institutions of Working Group Interim Meetings, or partners in the organising committees for those meetings, occasionally also contribute room costs, refreshments, and/or staff time.

ICOM-CC does not keep a detailed record of these in kind contributions; however the institutions and companies represented by the Directory Board members and Working Group Coordinators are recognised on ICOM-CC's website as Sustaining Partners or Supporting Institutions. The figures reported reflect estimates of the average time spent by each category of member indicated.

5/1/2018

 Kristiane Straetkvern, Chair

5.1.2018

 Tannar Ruuben
 (treasurer)

Supporting Document 2; (Section D1) NETWORKING, ORGs

- a) Collaboration with another ICOM Committee, ICAMT
- b) Collaboration with another ICOM Committee; All international committees
- c) Collaboration with other Institutions, Organisations etc: GCI and GRI
- d) Collaboration with other Institutions, Organisations etc: The Palace Museum, Beijing
- e) Collaboration with other Institutions, Organisations etc: ICCROM

a) Collaboration with another ICOM Committee, ICAMT

The International Committee on Museum Architecture and techniques (ICAMT, chair: Jean Hilgersum) is collaborating on a **resolution on storage of collections** – for presentation at the ICOM General Assembly in 2019. The collaboration on the project started in Milan in 2016 and has been worked on by both committees in 2017. A first document was drafted and presented for the members of both Committees in 2017. The drafts are currently at the stage where the members can provide input and comments. The input period will end in the spring 2018 and the Chairs of the two Committees will meet to discuss how to proceed at the ICOM annual meeting in Paris in June. Other International Committees will be asked to join the collaboration on this document. The two committees plan to organise joint sessions on the theme of storage of collections at the ICOM General Assembly in 2019.

Results: On the long term, the outcomes of this collaboration is an overall increased awareness among all International Committees about the importance of safeguarding the collections in storage (as well as in exhibition) and of monitoring and improving their condition.

b) Collaboration with another ICOM Committee; All international committees

The Chair of ICOM-CC is also the spokesperson for all ICs. At the Annual meeting in Paris 2017, the ICs decided to work together to establish an overview of manuals, guidelines and working documents of the committees and look into the possibilities of creating a common manual to guide new IC chairs/Boards in the management of their committees. A Dropbox has been used to collect the documents and by the end of December 8 committees had uploaded documents. An excel sheet (see below) is used to give the overview of the documents and a second document has been created to provide further information regarding what type of information can be found in which document. Both documents are still in draft versions and have been shared with the ICs via Dropbox.

The work will continue in 2018 but as there are other initiatives coming from the ICOM Headquarters on manuals, guidelines and icommunity, the collection of documents continues, but the decision regarding an IC manual and its eventual format will be postponed until more is known about the ICOM Headquarters new initiatives.

Results: The outcomes are several; the International Committees communicate and collaborate towards a project that will be useful for current and future IC Chairs and Boards. The initiative provides all ICs with the opportunity to share best practice and to learn from each other. The project will also reveal issues that are not covered by existing documents or guiding principles and where supplementary guidelines from ICOM Headquarters are required.

Committee	First Name	Name	Materials in Dropbox for shared guidelines	IC Board	terminology comment	constitution/roles of Board	Sub committees /Working Groups	Manual related Comments
AVICOM	János	TARI						
CAMOC	Joana Amado De Sousa	MONTEIRO						
CECA, Education and Cultural Action	Milene	CHIOVATTO	Board meeting head of elections report (2016)					report on use of Survey Monkey for election, change of election procedures
CECA, Education and Cultural Action	Milene	CHIOVATTO	Report 2016 Elections	7 Board members (incl secretary and 5 regional coordinators)			Coordinators of specific activities	Report on election results
CECA, Education and Cultural Action	Milene	CHIOVATTO	Useful in Board 2017	7 Board members (incl secretary and 5 regional coordinators)	Board, President	described for President, secretary, other board members.	Regional coordinators	Expectation to Board members, minutes and archives, communication policy & structure, publication, copyright, languages, Regional conferences, Election procedures, Coordinated regional communication and activities, electronic archives
CIDOC	Monika	HAGEDORN-SAUPE						
CIMCIM	Gabriele	ROSSI ROGNONI						
CIMUSET	Ech-Cherki	DAHMALI						
CIPEG, Egyptology	Gabriele	PIEKE	Conference Guidelines					Guidelines for Conference (aims, hosting, organisation, programme)
CIPEG, Egyptology	Gabriele	PIEKE	CIPEG Rules	6 (incl. Chair, Secretary, Treasurer)	Chair, Executive Board			Aims, rules, meetings, finances, election procedures, roles and responsibilities of Board
COMCOL	Åsa	STENSTRÖM						
COSTUME	Jean L.	DRUJESDOW	Adopted rules (Bylaws 2015)	5 Board members	Chair/Board			Aims, Elections procedure (nomination process, continuity on Board) meetings; quorum and frequency, Strategic Plan
BEMHIST	John	BARNES						
GLASS	J. Reino	LIEFKES						
ICAMT	Jean	HILGERSOM						
ICDAD	Helena	KOENIGSMARKOVÁ	unreadable pdfs					
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Conference Report 2016	10 (incl secretary), no vice chair	Board, Chair			Advisory Board members
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Strategic Plan 2016-2019					Vision and Mission, Strategic Plan 2016-2019 (incl Key actions and outcome measurements)
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Conference Call and Conference Theme description 2017					how was the cancellation dealt with?
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	2017 Social media Internship Announcement, 2017 Social media					Announcement, formalities, agreement, jobdescription and compensation)
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Institutional Materials _About the ICEE	10 (incl secretary), no vice chair	Board; Executive Board			Vision and Mission, Strategic Plan 2016-2019, Constitution of Board and Advisory Board
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Institutional Materials _Travel Grant Program					collaboration with a free audio guide platform (IZI TRAVEL) enables travel grants
ICEE, Exhibition Exchange	Antonio	RODRÍGUEZ	Institutional Materials _ Annual Conference,					information about past and future annual conferences, survey results
ICFA	Christoph	LIND						
ICLM	Galina D.	ALEKSEVA						
ICMAH	Myriame	MOREL-DELEDALLE						
ICME	Viv M.	GOLDING						
IC-MEMO	Ophelia	LEON						
ICMS	Anette Lone	HANSEN						
ICOFOM Museology	François	MAIRESSE	ICOFOM Rules 2014	13 (incl representatives from sub committees)	Executive Board, President	two vice presidents, three secretaries, Co-option of former Board members	Ad hoc , for projects	aims, business meeting plan, geographic representation of board addressed, ElectionProcedures (nomination), management of finances
ICOFOM Museology	François	MAIRESSE	ICOFOM Addendum 2015 to Rules re sub committees	ICOFOM C on C, ICOFOM-LAN, ICOFOM-ASPAC,		C on C (Committee on Committees) review and survey of LAN and ASPAC		Rules for sub-committees (parallel to overall ICOFOM). One representative from each Sub-committee on Executive Board
ICOMAM	Eva-Sofi	ERNSTELL						
ICOM-CC Conservation	Kristiane	STRÆTKVERN	Directory Board Roles and Duties 2017					Description of individual tasks and shared tasks for Board members
ICOM-CC Conservation	Kristiane	STRÆTKVERN	Manual for WG Coordinators 2017	21 Working Group Coordinators, each WG up		not members of DB, Invited to DB1 meeting	21 specialist WGs	Responsibilities of Directory Board and WG Coordinators and Working Groups, Conference preparations, Branding, logo and Identity
ICOM-CC Conservation	Kristiane	STRÆTKVERN	ICOM-CC bylaws 2014	9 (maximum)	Chair, Directory Board	Chair, 2 vice-chairs, Treasurer and Liaison between Directory Board and Working Group		Aims, appointment of administrative secretary, electronic voting procedure, co-option, Function of Board, Coordinators and Working Groups,
ICOM-CC Conservation	Kristiane	STRÆTKVERN	ICOM-CC Strategic Plan 2014-17					Aims, objectives and outcomes
ICOMON	Eleni	ZAPITI						
ICR	Irena	ŽMUC						
ICTOP	Darko	BABIC						
INTERCOM	Ole	WINTHER						
MPR	Meghan	CURRAN						
NATHIST	Eric J.	DORFMAN	NATHIST conference planning manual 2016					location, timeline, team, program, finances, promotion, sechedule, Exhibitors, Registration, services, report.
UMAC University Museums and Collections	Marta Cristina Catarino	LOURENÇO	UMAC Bylaws 2017	8 (incl Secretary)	Board, Chair			rules for establishing UMAC Working Groups
UMAC University Museums and Collections	Marta Cristina Catarino	LOURENÇO	UMAC Strategic Plan 2016-2019					very clear structure, objectives and outcome calendar.
UMAC University Museums and Collections	Marta Cristina Catarino	LOURENÇO	Schedule of responsibilities (Doc under revision)					
UMAC University Museums and Collections	Marta Cristina Catarino	LOURENÇO	3 Documents concerning the UMAC Award (rules, nomination, scores)					

Draft of excel sheet providing overview of the IC working documents.

c) Collaboration with other Institutions, Organisations etc: GCI and GRI

The **Getty Conservation Institute** (GCI) and **Getty Research Institute** (GRI), Los Angeles, California have collaborated with ICOM-CC on **The Publications Online Project** (Previously; The Preprints Online Project). Since 2014 the institutions have collaborated in the project of making all 18 ICOM-CC Triennial Conference Preprints available as a free resource on- line. The Preprints are in different formats; the latest are digitally born whereas the first ones are in different types of printed materials (ring binders and books). To assist ICOM-CC in the digitalisation, GCI and GRI scanned free of charge 10 of the Triennial Preprints available in the Getty Research Library and forwarded the files to ICOM-CC.

To allow articles to be uploaded and made available in open access, individual author permissions are required. With their longstanding experience of making publications available online, GCI assisted ICOM-CC with advice regarding the setup and management of author permissions. The collection of author permissions started at the General Conference in Copenhagen and a digital system for collecting more permission has been established. The permission forms can be downloaded from the ICOM-CC website (see the above section C, Communication).

The availability of the publications is not uniform, as one publishing house is reluctant to provide the necessary permission for four of the publications. Advice on this issue was received from ICOM specialists on publications and copyright and new efforts have been made to receive the permissions from the publisher.

Ways to separate the full volumes of scanned books into individual contributions have been identified and the work can be continued in 2018. The overall aim for 2017 was to have the two conference preprints (2011 and 2014) uploaded to a dedicated ICOM-CC platform. The platform with the two publications was launched at the ICOM-CC General Conference in September 2017 and the Preprints of the 16th and 17th ICOM-CC conferences are currently available through the new platform with the 18th becoming available in January 2018:

<http://icom-cc-publications-online.org/default.aspx>

As part of the agreement with GCI and GRI, the 3rd through the 10th Triennial Conference volumes scanned by the GRI are available as full volumes through the Internet Archive:

<https://archive.org/search.php?query=icom&and%5B%5D=collection%3A%22getty%22&sort=date>

The preprints are fully searchable in the Internet Archive and can be downloaded in a variety of formats, including PDF and Kindle. Links to the digitised volumes will eventually be available in the Getty Research Portal and other research platforms. ICOM-CC granted a non-exclusive license to the J. Paul Getty Trust for

all Preprint publications posted on the Internet Archive under Getty auspices and the Trust similarly provided to ICOM-CC global publishing permissions covering all author contributions to ICOM-CC Preprints over the years covered by Getty in-house copyright.

In order to incorporate all types of ICOM-CC publications, the Preprints Online Project was renamed to the Publications Online Project in 2017.

ICOM-CC will continue the project in 2018. As agreements from authors and publisher are acquired, ICOM-CC will incorporate all its Triennial Conference preprints to the Publications Online platform, if sufficient funding for the remaining work can be allocated. Until now, ICOM-CC has been using its own resources to fund the activity. (See description; **2018 - Project 2**).

Results:The impact of these efforts are that conservation literature that has been available to a very limited group of people only, can be accessed and downloaded as a free resource by everyone with access to the internet. This is of immense importance to an internationally growing profession where there are limited resources available. The efforts will also draw attention to ICOM-CC as a reliable source of high quality conservation literature for students, teachers, researchers, collection managers and practitioners in the field.

d) Collaboration with other Institutions, Organisations etc: The Palace Museum, Beijing

The main organisers The Palace Museum, The Forbidden City Cultural Heritage Conservation Foundation, in Beijing, China together with the co-organisers the Chinese Society of Archaeology, Chinese Society of Cultural Relics and Xinhua National Institute, China organised the TAIHE Forum September 19-21, 2017 where the Chair of ICOM-CC was invited to represent ICOM-CC. The TAIHE Forum took place at the Palace Museum in Beijing. The forum on Protection of the World's Ancient Civilizations, aims to serve as a dialogue platform for countries with ancient civilisations, striving to sustain them through natural disasters, war, terrorism, illegal sales and improper protection methods. The theme of this year's forum was "Echoes of the Ancient Civilizations". Delegates from 21 countries (with a strong representation of delegates from the Middle East, South and Latin America and several African countries) and three international organizations attended (ICOM, UNESCO and ICOMOS), sharing their views and achievements.

The ICOM-CC Chair conveyed greetings from the President of ICOM, Suay Aksoy who welcomed the initiative, confirmed ICOM's commitment to the protection of cultural properties and stressed the importance of such dialogue events. The ICOM-CC Chair addressed the importance of proper planning and management of archaeological sites, the significance of sharing knowledge and expertise and that proper professional networking is crucial in the efforts of securing the cultural heritage. The efforts must also include how to raise awareness and enthusiasm about cultural heritage protection, not only among the public but also among politicians and leaders.

The forum included a visit to the recently opened Hospital for Conservation at the Palace Museum and a cooperation framework agreement was signed between the Palace Museum and ICOM-CC (See

Supporting Document 3. ICOM-CC_D1_Networking_ PalaceMuseumandICOM-CC). The TAIHE forum provided an excellent opportunity to start a dialogue with cultural heritage professionals outside the ICOM/ICOM-CC community and promote our organisation as an attractive and relevant global professional network to be part of.

Results: The ICOM-CC presence in Beijing and in the global cultural heritage forum provided ICOM-CC with the opportunity to spread information about its global network of professional conservation expertise and to open up for future collaborative projects.

e) Collaboration with other Institutions, Organisations etc: ICCROM

ICCROM, the International Centre for the Study of the Preservation and Restoration of Cultural Property in Rome **invited ICOM-CC to observe the 30th ICCROM General Assembly** in Rome

In May 2014, ICOM and ICCROM signed an Agreement of Understanding and ICOM. Together with ICOMOS, IUCN, ISCR, UNESCO, the Italian Government, ICOM has the status of ex-officio non-voting members of ICCROM. In this role, the Director-General of ICOM, Peter Keller participated in the meeting. ICOM-CC was invited as observer to the 30th General Assembly of ICCROM (International Centre for the Study of the Preservation and Restoration of Cultural Property) in Rome. The Chair and Secretary attended this GA from November 29 November – 1 December 2017, where delegations of ICCROM's 135 Member States participated to discuss and endorse the strategic directions and work plan, and elect its governing Council. The General Assembly also ratified the nomination of its next Director-General Dr. Webber Ndoro from Zimbabwe.

It was a useful (first) experience for ICOM-CC to participate as observer in the meeting. ICCROM seems to be taking a strong direction on the conservation of sites, buildings and monuments rather than collections (with the exception of the ReOrg initiative; training courses on organising the collections in storage). This direction opens up a possibility for collaboration on specific projects as the organisations can be complementary in the field of Cultural Heritage protection and conservation. On the last day of the General Assembly, a statement of relevance to ICOM /ICOM-CC was approved. The statement addressed a continuation of the ReOrg program and encouraged collaboration with ICOM/ICOM-CC on these efforts. (See **Supporting Document 4.** ICOM-CC_D1Networking_ICCROM_ReOrgResolution2017)

As part of the 30th General Assembly a thematic discussion on “Post-Conflict Reconstruction– Recovery and Community Involvement” took place.

Results: The relations between ICCROM and ICOM-CC were improved and open up for future collaboration.