

## Annual Report 2021

Formstack: Compiled by Kate Seymour (Chair); Reviewed by Nora Kennedy (Vice Chair); Emily Williams (Vice Chair); Deborah Lee Trupin (Member)

Final Version (27 January 2022)

**CAPTION TEXT = QUESTIONS ON FORMSTACK FROM ICOM**

### *Facing the challenge of the pandemic*

**THE COVID-19 PANDEMIC LASTS FOR ALMOST TWO YEARS NOW. IT HAS AFFECTED ALL CONTINENTS, AND IT HAS DEEPLY CHANGED THE MUSEUM SECTOR.**

**ICOM'S SURVEYS HAVE SHOWN THAT MUSEUMS HAVE REDUCED AND DIGITALISED THEIR ACTIVITIES, THAT MUSEUMS, MUSEUM PROFESSIONALS AND IN PARTICULAR FREELANCERS HAVE LOST REVENUES OR EVEN POSITIONS, AND THAT MUSEUMS HAVE LOST FUNDING AND NEED NEW SOURCES OF INCOME.**

**ICOM'S NETWORK AND ITS ACTIVITIES HAVE CHANGED AS WELL. ANNUAL MEETINGS AND ASSEMBLIES OF ICOM AND ITS COMMITTEES MAY TAKE PLACE ONLINE, AS WELL AS TRAININGS AND ALL TYPES OF DISCUSSIONS. NOT ONLY THE PLACE OR SPACE, BUT ALSO THE FORMAT OF THE ACTIVITIES HAVE CHANGED, WITH NEW TIME TABLES, NEW MEDIA, NEW PARTICIPANTS. THIS NEW SCENARIO WILL BE TAKEN INTO ACCOUNT WHEN EVALUATING THE REPORTS.**

## Contact information

**NAME OF PERSON FILLING THIS FORM\***

**FIRST NAME\*** [KATE](#)

**LAST NAME\*** [SEYMOUR](#)

**YOU ARE\***

[The Chair of](#)

**NAME OF INTERNATIONAL COMMITTEE\***

[ICOM-CC - International Committee for Conservation](#)

**ACRONYM AND COMPLETE NAME (EG. CECA - IC FOR EDUCATION AND CULTURAL ACTION)**

**EMAIL**

[chair@icom-cc.org](mailto:chair@icom-cc.org)

### **A) Annual Meeting 2021**

**AS THE ANNUAL MEETINGS OF INTERNATIONAL COMMITTEES ARE AT THE CORE OF THE COMMITTEES' ANNUAL ACTIVITIES, SAREC WILL EVALUATE THE COOPERATION WITH OTHER COMMITTEES, REGIONAL ALLIANCES (RAS) AND/OR AFFILIATED ORGANISATIONS (AOS) FOR THIS EVENT. IT WILL ALSO LOOK AT THE THEME OF THE EVENT, THE SUB-THEMES AND THE PROGRAMME, THE NUMBER OF PRESENTATIONS, PARTICIPANTS AND THE COUNTRIES REPRESENTED.**

**TAKING INTO ACCOUNT THE CURRENT HEALTH SITUATION, HAS YOUR IC BEEN ABLE TO CONDUCT ITS ANNUAL MEETING?**

[Yes]

## HOW HAS YOUR IC ADAPTED ITS ANNUAL MEETINGS TO THE “NEW NORMAL”?

ICOM-CC continued to operate throughout 2021, holding to the triennial cycle used to manage our committee. The committee Directory Board and Working Group Coordinators responded to the pandemic implementing necessary changes to planned activities as the world health situation became clearer throughout the year. Members were consulted in order to make informed decisions at relevant moments. Surveys were instigated to assess threats and risks to planned activities and additional virtual meetings were planned for our Directory Board members, our Working Group Coordinators and members to keep all parties up to date.

ICOM-CC operates on a triennial schedule. Triennial Conferences are organised rather than holding annual meetings of the full Committee. These normally take place in the year following ICOM’s General Conference. The 19th Triennial Conference was planned for September 2020 in Beijing, China, but, as a response to the pandemic, was postponed until May 2021, and was programmed as a hybrid event. Members of the Directory Board and Working Group Coordinators from 2017-2020 continued to organise the programme for this meeting. This resulted in additional workload for all involved, especially those who were re-elected for office in the 2020-2023 triennium period.

The decisions to postpone were taken together with the National Organising Committee (NOC) headed up by members of the Chinese Museums Association. This decision was made in late 2020 to move to a virtual rather than in-person format in May 2021. All parties involved were informed of this decision in due course and were kept updated as possible on developments as the organisation of the new format progressed. Numerous virtual meetings were held between the ICOM-CC Directory Board and NOC, Working Group Coordinators, and Professional Conference Organisers (PCO) (K.I.T. Group). Authors were informed by email and were instructed on new modes for communicating their research. An unfortunate outcome was that we lost a few authors due to the lengthened timeframe between manuscript submission and publication.

Authors provided pre-recorded presentations that were live streamed during the conference week on four parallel channels with one channel providing simultaneous translations from English to Chinese and Chinese to English as appropriate. Live Q&A sessions followed blocks of pre-recorded presentations making the conference a truly hybrid event. A custom designed conference platform was constructed for the three days of technical programming. A new conference domain name was purchased to provide the conference website with updated year acknowledgement. The resulting Conference was well attended by 1527 delegates, many of whom were voting members of ICOM-CC. Note that this registration number compares favourably to past in-person events where attendance generally reaches between 700-1000 attendees.

An overview of the theme, programme and schedule are provided in [Supporting Document 01a and b](#). The full list of papers and posters presented can be found on the conference website, still accessible as of the writing this report, [\[www.icom-cc2021.org\]](http://www.icom-cc2021.org) and on our Publications Online Platform [\[https://www.icom-cc-publications-online.org/\]](https://www.icom-cc-publications-online.org/)

The 19th Triennial Conference was followed by ICOM-CC’s General Assembly. This was held online for the first time organised by the outgoing Chair, Kristiane Straetkvern, ICOM-CC Secretariat and assisted by K.I.T.. This session included planning sessions convened by each of our active 20 Working Groups to discuss activities, projects and research themes for the rest of the triennium (2020-2023). The General Assembly was also well attended by voting ICOM-CC members enrolled in each specific Working Group. On average (different) 50 members per meeting (roughly 600-700 members). Supplementary information is provided in [Supporting Document 02](#).

The ICOM-CC Directory Board shifted to monthly online meetings as opposed to six in-person gatherings per triennium, which had been our practice. The Directory Board Liaison met regularly with Working Group Coordinators who communicated and at times met with their Working Group members online. Additional meetings were convened to organise the 19th ICOM-CC Triennial Conference (Beijing) in the period January-May 2021, led by past ICOM-CC Chair Kristiane Straetkvern. Meetings were convened to organise the 20th ICOM-CC Triennial Conference (Valencia) in the second half of the year (June-December 2021). Other meetings were organised to discuss specific issues in a timely manner.

The ICOM-CC Chair, Kate Seymour, and Secretary, Joan Reifsnyder, aim to meet weekly on Fridays. Typically, 2-3 sessions are planned per month. Meetings take place online via Zoom Meeting platform. When necessary additional meetings are planned, and guests are invited to attend to discuss specific issues. These meetings are used to plan for the Directory Board meetings and allow administrative tasks to be prioritised for implementation.

A list of (major) meetings held is given within this report. Details are provided (using criteria requested) for the more significant meetings. Supplementary information is provided in [Supporting Document 03](#).

## **IS YOUR COMMITTEE PLANNING SPECIAL ACTIVITIES TO BE HELD AT NEXT YEAR'S TRIENNIAL CONFERENCE? PLEASE DESCRIBE.**

ICOM-CC will take an active role in the 26th ICOM General Conference organised in Prague, Czech Republic, in August 2022. Traditionally, our focus has been on our Triennial Conference which takes place in the year subsequent to the General Conference, however, ICOM-CC understands the benefit of showcasing the needs of conservation to other committees within the ICOM family, meeting and learning from museum colleagues from other areas of specialisation, and will enthusiastically contribute to the activities planned at the Prague General Conference. Our plans include the following:

ICOM-CC is planning three 90 minute sessions as part of the technical programming for the Prague General Conference. These will be organised in collaboration with other committees. We also plan a full day session with our off-site hosts, the National Gallery of Prague. The morning session will comprise of an interactive facilitation skills training, and will be followed by an afternoon of tours of conservation studios at the major Prague museums.

A fuller plan with details of each session is given in [Supporting Document 03](#). It should be noted that as of writing this document (January 2021) these plans are still rather tentative.

ICOM-CC demographics are currently euro-centric and an event in Europe, we hope, will attract large numbers of delegates. In discussion with our partners for the sessions on the first three days and our hosts (National Gallery Prague) for our off-site session, we expect around 200-250 participants at the events planned. As our sessions will be hybrid, we do expect a wider audience to attend online.

## **B) Training and/or research activities**

**CONFERENCE(S), WORKSHOP(S) AND TRAINING ARE OPEN FORUMS FOR MEMBERS TO LEARN FROM EACH OTHER AND TO DISCUSS UP-TO-DATE TOPICS IN THE COMMITTEE'S SPECIALISM. THE ACTIVITY REPORT SHOULD DESCRIBE THE PURPOSE, PROGRAMME AND OUTCOME OF THE ACTIVITIES. SAREC WILL ANALYSE THE NUMBER OF ACTIVITIES WHICH A COMMITTEE ORGANISES, THEIR SCOPE, THE LEVEL OF INTEREST IN THE TOPIC AND THE NUMBER OF PARTICIPANTS AND CONTRIBUTORS.**

**TRAINING ACTIVITIES HELP TO DEVELOP SKILLS AND THUS RAISE STANDARDS IN THE MUSEUM PROFESSION.**

**THEY CAN TAKE A VARIETY OF FORMS: FOR EXAMPLE, A WORKSHOP ON MUSEUM SAFETY AND SECURITY, A SHORT COURSE OR MEETING ON, SAY, DOCUMENTATION OR ON MARKETING OR PUBLIC RELATIONS.**

**THIS LIST IS NOT EXCLUSIVE.**

**COMMITTEES WHICH HAVE ORGANISED A TRAINING ACTIVITY SHOULD PROVIDE INFORMATION ON THE FOLLOWING:**

- **(SUB-)TOPIC(S), OBJECTIVES AND OUTCOMES;**
- **DURATION (FROM/TO);**
- **LOCATION(S);**
- **HOST AND PARTNER INSTITUTION(S);**
- **COOPERATION WITH (AN)OTHER ICOM COMMITTEE(S) OR ORGANISATION(S);**
- **NUMBER OF CONTRIBUTORS;**
- **NUMBER OF PARTICIPANT(S) (ICOM AND NON-ICOM);**
- **REPRESENTED COUNTRIES;**
- **ACTIVITY LANGUAGE(S).**

**RESEARCH ACTIVITIES AIM TO ADVANCE KNOWLEDGE IN A PARTICULAR FIELD. COMMITTEES SHOULD DESCRIBE THE NATURE OF THE ACTIVITY UNDERTAKEN, PROVIDING A RATIONALE, THE METHODOLOGY AND THE MEANS OF DISSEMINATING FINDINGS. IT IS IMPORTANT THAT RESEARCH IS UNDERTAKEN AS A COMMITTEE ACTIVITY, EITHER BY AN INDIVIDUAL OR A GROUP, RATHER THAN AS THE WORK OF A INDIVIDUAL ACTING IN HIS OR HER OWN PROFESSIONAL CAPACITY IN AN OUTSIDE ORGANISATION. EXPERTISE IS THE COMMUNICATION OF KNOWLEDGE OR SKILL IN A GIVEN FIELD, WHICH MAY INCLUDE SURVEYS AND STANDARDS, ADVICE OR CONSULTANCY FOR AN INSTITUTION, COMMITTEE OR ORGANISATION. EXPERTISE CAN ALSO**

**REFER TO ANY PUBLIC CONTRIBUTION WHICH DEMONSTRATES THE COMPETENCE OF THE COMMITTEE.**

**THE REPORT SHOULD DESCRIBE THE ACTIVITIES OF THE COMMITTEE, NOT THOSE OF INDIVIDUAL COMMITTEE MEMBERS.**

**PLEASE DESCRIBE EACH ACTIVITY AND PROVIDE POSSIBLE INFORMATION ON EACH ACTIVITY SUCH AS THE TITLE, (SUB-)TOPIC(S), DATE(S), DURATION, LOCATION(S), HOST AND PARTNER INSTITUTION(S), COOPERATION WITH (AN)OTHER ICOM COMMITTEE(S), NUMBER OF PARTICIPANT(S) (ICOM AND NON-ICOM) AND CONTRIBUTORS, REPRESENTED COUNTRIES, ACTIVITY LANGUAGE(S), PURPOSE, PROGRAMME(S), OUTCOME(S) ETC.**

**KINDLY DESCRIBE ALL THE RESEARCH AND TRAINING ACTIVITIES HERE BELOW, AS DETAILED AS POSSIBLE.**

✿ 19th ICOM-CC Triennial Conference, Beijing [HYBRID]. 17-21 May 2021. 1527 unique registrations from over 70 countries. English and Chinese. Partner: Chinese Museum Association

ICOM-CC's major activity in 2021 was the postponed 19th Triennial Conference organised in collaboration with the Chinese Museums Association. A full report is provided in [Supporting Document 01](#).

Title: Transcending Boundaries: Integrated Approaches to Conservation

The theme for the conference focused on bringing together in the same forum the knowledge, traditions, and skills of the East and the West. The ICOM website statement reminds us that museums have no borders – they have networks. We think that this is also the case for cultural heritage conservation. The Triennial Conference theme provided a channel where one can explore this concept. What are the backgrounds for our selection of conservation methods and materials? What are the features and properties we strive to achieve when working with our artefacts?

The aim of this theme was to help professionals in the field from all around the world learn from one other's practices, philosophies, and materials. We received excellent Preprint contributions for the 19th Triennial Conference in Beijing, China, in 2021 and many - posters and papers - touched on this conference theme.

✿ ICOM-CC Working Group Interim Meetings 2021

ICOM-CC Working Groups often organise small meetings, workshops, seminars or round tables focusing on current and significant topics as dictated by membership. Plans are approved on a triennial basis by the ICOM-CC Directory Board and updated regularly. These Interim Meetings are sometimes hosted by supporting partner organisations, often, but not exclusively, the 'home' institution of the Working Group Coordinators. These events present direct and invaluable in-kind support to ICOM-CC, and ICOM, as hosts often generously grant free access to venues and allocate time for staff to organise such events. All Working Groups report on these activities in an annual report to the ICOM-CC Directory Board.

All collaborations with third parties are governed by cooperation agreements in which details of the event are outlined. This agreement is signed on behalf of ICOM-CC by the Chair. Copyright for any event organised under the auspices of ICOM-CC, as an internal policy, is kept by ICOM-CC to ensure that ICOM (and ICOM-CC) maintain rights to the product and can upload the resulting publication to our Publications Online Platform. This policy also ensures that for our productive committee we maintain and conserve administrative resources to manage these publications in the long term.

EU-GDPR has caused issues as ICOM-CC has struggled to find ways to implement this law. The response of our team to this new scenario has resulted in a new working practice, which is currently being implemented by those Working Groups organising events in 2022. At the end of September 2021, with the help of ICOM Legal (Paris), a modified protocol for organising Working Group activities was developed to comply with European privacy/GDPR policy for our activities. The ICOM Data Protection Officer (DPO) provided, on request, GDPR documents that could be implemented when organising events to ensure the protection of personal data of members registering and participating in the event. Funding for these documents was shared equally between ICOM Paris and ICOM-CC. ICOM-CC used funds provided by the Stichting ICOM-CC FUND amounting to € 2,310 euros. Working Group Coordinators have provided helpful additions to these practices.

The busy schedule of ICOM-CC far outpaced the development of GDPR working practice by ICOM or ICOM-CC. This year many events have moved online as a direct result of the pandemic. This has opened up programming to a wider audience, although scheduling events provides challenges, given the Committee's global membership. To overcome this issue events have been recorded and recordings made available (for a limited time) to registered delegates.

Unfortunately the lack of clarity, while new working practice incorporating GDPR was developed, caused some events planned by Working Groups to be postponed in early 2021. Events that took place in the latter months of the year were carried out with new GDPR documents and regulations. Some of the postponed events will be rescheduled for 2022 and will be used to hone the compliance with GDPR. As this process has evolved frustrations have arisen with the management of this situation drew to a head resulting in the resignations of two of our team, a deeply regrettable outcome. Claudia Chemello resigned from the Directory Board and the Working Group Liaison position, and Jae Youn Chung resigned as the Paintings Working Group Coordinator. Their resignations are unfortunate losses to our Committee.

ICOM-CC aims to revise the governing statutes and internal rules (outlined in our Coordinator Handbook). The review of the statutes will take place after the ICOM General Assembly of 2022, so that any changes to ICOM's Statutes and Regulations can be incorporated. The Coordinator Handbook has been in existence in one format or another for over 20 years. It is reviewed triennially by members of the Directory Board (Chair and Liaison), Secretariat and representatives of the (current) Working Group Coordinators. The Handbook outlines many aspects of working practice that the Coordinators of our Working Group can use to help guide their programmes, plans and activities. This living document, while comprehensive in some areas, requires updating with a section on EU-GDPR. As ICOM-CC is currently updating this practice, how Coordinators can safely carry out events while complying to GDPR will be incorporated into the new version of this Handbook. The Directory Board will ensure that updates and new guidelines are devised collaboratively with representatives from the Coordinators. We will take the time in 2022 to ensure that working practice for GDPR are reviewed and adapted. The new working practice will be made available to Working Group Coordinators as soon as it is developed.

The following events were organised by our Working Groups. This list is given in alphabetical order of our Working Group names. Details pertaining to programming is given below in this report and in [Supporting Document 05](#).

**1. Archaeological Materials and Sites:** 11-14 October 2021. Pre-recorded presentation for the online and in-person 5th Taihe Forum organised by the Palace Museum, Beijing (China). Kate Seymour presented overview of ICOM-CC: how the committee is part of ICOM, its mission and goals; focus on Triennial Conference and Working Groups. Emma Hocker, Coordinator Archaeological Materials and Sites presented the Archaeological Materials and Sites Working Group, its mission, goals and plans. The event was attended by delegates in Beijing with pre-recorded presentations being shown with simultaneous translation into Chinese. The number of attendees was not available.

**2. Paintings:** 28 April 2021. Virtual courier Oversight. Presentation 1: "An exploration of virtual couriers at the Portland Museum of Art, Maine" Erin Damon (Exhibitions Registrar at the Portland Museum of Art, Portland, Maine, United States); Nina Roth-Wells (Conservator in Private Practice, Nina A. Roth-Wells, LLC, Georgetown, Maine, United States) [USA]. Presentation 2: "Needs Must: courier duties during a pandemic" Robyn Earl (Senior Exhibitions Manager, National Gallery, London, United Kingdom); Claire Hallinan (Head, National Gallery, London, United Kingdom); Lynne Harrison (Conservator, National Gallery, London, United Kingdom). With the onset of the Covid-19 pandemic, many conservators working for museums and in private practice have participated in virtual courier oversight. Over the course of 2020 museum staff made valuable observations about the benefits and limitations of their approaches. Presenters working in a variety of contexts shared their lessons and insights through two short presentations. Questions and discussion followed. The presentations were not recorded due to the sensitivity of the subject matter. There were 233 participants from 29 countries attending the event. Attendees were mainly non-ICOM members.

**3. Scientific Research:** 29 July 2021. LANCIC, scientific research in Mexico and Latin America. Talks by: Professor José Luis Ruvalcaba Sil, Dr. Nora Perez and Dr. Edgar Casanova: Laboratorio Nacional de Ciencias para la Investigación y la Conservación del Patrimonio Cultural (LANCIC), Universidad Nacional Autónoma de México (UNAM); Mexico City, Mexico (LANCIC). This informal format provided opportunities for the members to hear about fascinating projects from different regions of the world. The event was not recorded. It was attended by a small group of 6 ICOM-CC voting members in addition to the speakers and organisers. This intimate event promoted discussion which lasted much longer than the scheduled time.

**4. Scientific Research:** 18 November 2021. Topic: *Project Zulejo and Citizen Science: the use of citizen science to enhance research and public engagement in the study of historic*. Talks by: Drs. Catarina Pinheiro, Mathilda L. Coutinho: University of Évora and Dr. Rosário Salema de Carvalho: University of Lisbon Portuguese tiles. This informal conversation provided opportunities for the members to hear about interesting projects from different regions of the world on interesting and relevant topics. The event was not recorded. It was attended by a small group of 10 ICOM-CC voting members in addition to the speakers and organisers. Again discussion outlasted the scheduled time.

**5. Textiles:** 19 November 2021. International Textile Conservation Discussions: Textile Conservation in Australia & discussions on stitched repair techniques and stitching techniques in textile conservation. Keynote speakers (name and title of presentation): Bronwyn Cosgrove, Textile Conservation in Australia and Dr Mie Ishii, Associate Professor in the Faculty of Art and Regional Design at Saga University (Japan). Meeting was recorded and available via a watch only link from Sarah Benson upon request, will be deleted permanently Feb. 18 2022. The event was attended by 55 participants, most of whom were non-ICOM members.

**6. Textiles and Modern Materials and Contemporary Art:** 23-24 June 2021. ICOM Costume PART I: COLLECTING/ RESEARCHING/DOCUMENTING/DISPLAYING & 22 September 2021 Clothing the Pandemic Workshop: Part II, Fall session Conservation/Preservation. Sarah Benson and Anna Laganá, Conserving a symbol: Preservation of the facemasks from the Covid-19 Pandemic. Details are given in [Section E](#).

#### ✿ Solidarity Projects 2021

ICOM-CC participated in two Solidarity Projects, one led by ICOM-Costume and the other led by ourselves.

##### 1. ICOM-Costume: Clothing the Pandemic.

ICOM Partners: COMCOL; ICEE; ICOM-CC

Dates: 23-24 June and 22 September 2021

Full title: “Clothing the Pandemic: Bringing Repository and Collection online. Resiliency, Community, Unity: Creating Networks Through an Online COVID-19 Face mask Exhibition”

Virtual live events. For Programming please consult [Supporting Document 06a and b](#).

ICOM-Costume lead: Corinne Thépaut-Cabasset (Chair, ICOM-Costume). Assisted by Romane Jamet Roudenko-Bertin.

ICOM-CC: Kate Seymour (ICOM-CC Directory Board Chair), Sarah Benson (Textiles Working Group) & Anna Lagana (Modern Materials and Contemporary Art Working Group)

See [Section E](#) below for details.

##### 2. ICOM-CC Solidarity Project: Training the Trainers.

ICOM Partners: ICOM-CC, DRMC, ICMS, ICTOP, INTERCOM

Dates: October - December 2021

Full title: Training the Trainers- Facilitated Workshops to Train Leaders in Conservation Risk Assessment (CRA)

Virtual live events. For Programming please consult [Supporting Document 07a, b and c](#).

ICOM-CC lead: Stephanie de Roemer (ICOM-CC Directory Board member). Assisted by Kate Seymour (Chair, ICOM-CC).

ICOM-DRMC: Diana Pardue; ICOM-ICMS: Anette Hansen, Barry Palmer; ICTOP: Leena Tokila, Rita Capurro, Ruth Linton; INTERCOM: Goranka Horjan.

Partner: Kinharvie Institute: Alastair Callaghan.

36 participants from 29 countries (15 countries classified as category 3 or 4): Australia, Austria, Brazil, Colombia, Croatia, Egypt, India, Kenya, Lithuania, Myanmar, Morocco, Namibia, New Zealand, Nigeria, Pakistan, Peru, Phillippines, Portugal, South Africa, Uganda, United Kingdom, United States of America, Zambia

See [Section E](#) below for details.

#### ✿ ICOM-CC Additional Events

1. EU- Charter Project meetings: 21 January Kick-off CHARTER meeting; 14-15 April 2021 EU-Charter workshop in Riga “The future of the Cultural Heritage Landscape” & 21-23 June 2021 CHARTER Project - Timisoara Workshop.

The EU Charter project is funded by the EU to create a Blueprint for sectoral cooperation on skills. ICOM-CC collaborated as an associate member. The Blueprint for sectoral cooperation on skills was first introduced by the Skills Agenda for Europe 2016. Since then, the Commission has selected 21 projects under the Erasmus+ programme that are implementing the Blueprint.<https://charter-alliance.eu/> CHARTER, the European Cultural Heritage Skills Alliance, brings together and represents the whole range of the cultural heritage sector in Europe.

This EU project was considered by the 2017-2020 ICOM-CC Directory Board and a letter of support by the Chair, Kristiane Straetkvern was provided (see Appendix). Since it is not a legal entity, ICOM-CC cannot join EU projects as a full partner due to restrictions of employment. Alternative scenarios to allow ICOM International Committees to contribute and receive funding were proposed. Seconding someone based at the ICOM Secretariat was deemed too complex. ICOM-CC, as does ICTOP, participates in this project as an associate partner.

The kick-off CHARTER meeting on 21 January 2021 introduced the project and partners. It was chaired by the project Leader, Luis Bonet (University of Barcelona), and attended by 33 participants representing the various bodies of the consortium, including full partners, affiliated partners and associated partners. The overall goals and mission of the project were described by Luis Bonet. As for all EU funded projects, the work to be carried out is divided into seven Work Packages. The project leader outlined the goals, deliverables and milestones for each Work Package. Screenshots were made for each and included below.

Mission: To sustainably protect, promote and enhance European tangible and intangible cultural heritage by creating a lasting and comprehensive sectoral skills strategy, bridging the gaps between educational and occupational systems and employer needs and propose training and curricula for the development of new skills for cultural heritage professionals.

To achieve a durable sectoral skills alliance, the project will analyse the needs and expectations of the stakeholders. The education and training providers that seek to improve clarity on curricula provision, types, levels and delivery routes to promote quality in learning outcomes, equivalence and mobility. A website with full information on this project was launched at the end of March 2021. More information about the two subsequent events, hosted in Riga (Lithuania) and Timisoara (Romania) can be found on the project website. <https://charter-alliance.eu/>

2. ICOM-CC ICCROM & IIC Joint Climate Action: Launch 14 October 2021. Ongoing. Partners: (International Institute for Conservation (IIC), International Centre for the Study of the Preservation and Restoration of Cultural Property (ICCROM), and ICOM-CC. The Commitment for Climate Action is a global initiative that unites three of the leading international bodies within the cultural heritage conservation sector. We are in a Climate and Environmental Emergency. Countries and people worldwide, including thousands of conservators and cultural heritage professionals, acknowledge the crisis. We know that urgent action is needed to address the reported unsustainable trajectory towards four degrees of warming. Global goals to reduce greenhouse gas emissions to net zero by 2050 and even earlier to 2030 within our sector, can only be achieved through transformative action. As intergovernmental and international professional organisations working closely with conservators and cultural heritage professionals, it is both our duty and our passion to advocate for cultural heritage. We recognise that the climate crisis represents one of the greatest threats to that heritage in a world with depleting natural resources, growing inequality and social injustice. In response to these challenges, it is incumbent on all of us to adapt, innovate and pioneer change. The signatories not only commit to tackling carbon emissions and achieving net zero within their own organisations, but also to promoting our collective ambition to align with the UN 2030 Agenda for sustainable development.

The statement is uploaded to the ICOM-CC website with a link to the video launching the action on the ICOM-CC Facebook page: <https://www.facebook.com/ICOMCC/> The video is also hosted on YouTube and has received over 300 unique views and multiple shares. [YouTube https://youtu.be/jegi2zmOIUk](https://youtu.be/jegi2zmOIUk)

ICOM-CC is canvassing members to initiate programming to support this action. Ideas and initiatives have still to be formalised but could include :

- Tips and tricks for cost effective management of building/ climate/ environment ...
- Alternative (natural, readily available) materials to industrial/ man made materials...
- Alternative Pest control and eradication to chemicals, toxins and expensive and energy consuming treatments. etc...
- Treatments utilising natural processes/ environment/ conditions....
- Disposal, re-cycling of materials, agents, equipment in view of chemicals, solvents, hazardous materials such as asbestos, radioactive media, etc...
- Plastics: use, degradation, re-use, cost, preservation (coatings, adhesives, artist media, film and Audio) etc...,
- First aid manuals, guides for materials/ type of objects in emergency/ disaster response and salvage. The majority of our 20 active Working Groups have included sustainability issues, and measures towards climate action, in their programming for the triennium (2020-2023). See **Supporting Document 05** for further information. Contact was initiated with the ICOM Working Group Sustainability (Morien Rees and Caitlin

Southwick) in June 2021 with both parties agreeing to keep each other informed on plans and activities. ICOM Paris was also informed of this initiative and received the support of the President, Alberto Garlandini, and the Director General, Peter Keller. Lastly, the 20th ICOM-CC Triennial Conference which will be hosted by Universitat Politècnica de València in September 2023 will focus on sustainability issues. The general theme of this conference is 'Working Towards a Sustainable Past'.

**SUPPORTING DOCUMENTS LIKE THEMES, PROGRAMMES, PRESENTERS' PROFILES, ETC., CAN BE UPLOADED AT THE END OF THE FORM.**

**HOW HAS YOUR IC ADAPTED ITS TRAININGS AND/OR RESEARCH ACTIVITIES TO THE "NEW NORMAL"?**

Before the pandemic, most of ICOM-CC's training occurred in person, at our Triennial Conference and at Working Group Interim Meetings. As noted above, during the pandemic, these meetings have all be held on-line, in a variety of ways: live presentations, recorded presentations, Q&A sessions, open discussions.

## C) Publications

**PRINTED OR DIGITAL PUBLICATIONS ARE LASTING EVIDENCE OF THE COMMITTEE'S AND ICOM'S ACTIVITIES AND SCHOLARLY CONTRIBUTIONS TO A COMMITTEE'S SPECIALISM. THE ACTIVITY REPORT SHOULD LIST ALL PUBLICATIONS, THEIR SUBJECT MATTER, THE LANGUAGES THAT THEY ARE AVAILABLE IN, IF THERE IS A DIGITAL VERSION, THE ISBN IDENTIFIER(S), SALES FIGURES, AND THE NUMBER OF PAGES OR PAGE VIEWS. EACH PUBLICATION SHOULD CLEARLY SHOW THAT THE COMMITTEE BELONGS TO THE ICOM NETWORK BY USING THE ICOM LOGOS AND GRAPHIC CHART.**

**PLEASE DETAIL:**

- **(SUB-)TOPIC(S), OBJECTIVES AND OUTCOMES;**
- **HOST AND PARTNER INSTITUTION(S);**
- **COOPERATION WITH (AN)OTHER ICOM COMMITTEE(S) OR ORGANISATION(S);**
- **NUMBER OF CONTRIBUTORS;**
- **NUMBER OF PARTICIPANT(S) (ICOM AND NON-ICOM);**
- **REPRESENTED COUNTRIES;**
- **ACTIVITY LANGUAGE(S).**

**KINDLY DESCRIBE ALL THE DIGITAL OR PAPER PUBLICATIONS HERE BELOW, AS DETAILED AS POSSIBLE.**

ICOM-CC uses our website facilities to publish product from our activities. Publications are either accessible via downloads from our main website, often via the individual Working Group home pages, or via our dedicated Publications Online Platform.

 Publications Online Platform

The ICOM-CC Publications Online Project (2014-ongoing) consists of a multi-phase effort to make ICOM-CC's Triennial Conference Preprints and proceedings from Working Group Interim Meetings freely available. The project has continued throughout 2021, with the majority of past Triennial Conference preprints now available online and Working Group publications are now being added. Currently, seventeen Triennial Conference Preprint publications in their entirety from Beijing 2021 to Madrid 1972 can be accessed on the platform. Papers presented at these conferences are downloadable individually. The two earliest Preprint publications (Amsterdam 1969 and Brussels 1967) are still being scanned and once prepared will also be uploaded. Three Working Group publications are currently available: Glass and Ceramics London (2019), Metals Neuchâtel (2019) Leather and Related Materials Paris (2019). Others are in the pipeline; forty volumes will be made available by the end of 2022 as the Publications Online Platform expansion projected funded by the Getty Foundation comes to a close (see below).

The project has been made possible through generous contributions from the Getty Foundation, the Getty Conservation Institute and the Getty Research Institute, and ICOM Special Project funding, and with surplus coming from the 2017 Copenhagen Triennial Conference and the Stichting ICOM-CC FUND. ICOM-CC is collaborating with UseIT, Portugal on this project. UseIT has designed the website and its the interface, the back-office wireframe



managing the uploads and they host our Publications Online Platform. The platform is stand-alone, but appears seamlessly linked to the ICOM-CC website. All documents are free to download by ICOM members and non-members alike. The platform and its contents are free for anyone to use and truly bring ICOM-CC's legacy to a wide, diverse and global audience of those interested in conservation, collection care and the preservation of cultural heritage artefacts.

The Getty Foundation has provided ICOM-CC with a generous grant in 2021 amounting to € 80,000 euro under a Covid Care financial support packet (2021-2022). These funds are earmarked for this project and must be used by the end of 2022. The grant provides sufficient funds to process approximately 40 digitally-born Working Group Interim Meeting publications, for upload onto the Publications Online Platform. Our team has begun with publications produced in the previous triennium (2017-2020). Part of this phase of the project will include (currently) four publications planned for Working Group Interim Meetings in 2022. These publications are included in this phase of the project as they will have finished (or be nearly finished) within the timeframe of the project.

The order and completion of this programme is contingent upon transfer of copyright to ICOM-CC and complete documents enabling upload. The project team works in tandem with Working Group Coordinators past and present to ensure a smooth and quick turnaround.

The publications are freely accessible on a dedicated stand-alone platform that is linked to our ICOM-CC website. (<https://www.icom-cc-publications-online.org/>)

Finances relating to this project are clearly delineated in [ICOM-CC Financial Report](#).

#### ICOM-CC Publications

ICOM-CC provides guidelines on publication and copyright in the 'Handbook for Coordinators'. This Handbook is provided to all incoming Working Group Coordinators, who are introduced to it at a dedicated meeting. The guidelines outline ICOM-CC's policy on publication and copyright that have been developed over the past decades. This approach helps govern and manage publication and copyright for our Triennial Conference Preprints. Policies are based on ICOM publication guidelines but adapted as applicable for ICOM-CC use.

ICOM-CC publications include: Full articles in Working Group newsletters; Booklets /programmes with abstracts or publications containing extended abstracts resulting from a Working Group activity; Papers and posters resulting from a Working Group activity; Contributions (papers and poster abstracts) in ICOM-CC Triennial Conference Preprints.

ICOM-CC endeavours to hold copyright rather than entering into shared copyright agreements. This allows ICOM-CC to upload publications on our Publications Online Platform without restriction and permissions from shared copyright holders. ICOM-CC is not a publishing house and does not have the administrative capacity to deal with shared copyright arrangements.

The ICOM-CC secretariat spends considerable time dealing with publication and copyright issues. In a 'quiet' year ICOM-CC produces around 10-15 Newsletters and hosts around 7-10 Working Group activities. While not all these produce publications, those Working Groups that host larger events produce between 30-80 papers per event. As all authors for individual papers transfer copyright to ICOM-CC this traffic and volume of work is considerable. In a 'peak' year, which coincides with our Triennial Conference, the volume of papers increases as our Preprints contain around 160 papers and 100 posters. For the 2021 19th Triennial Conference, Beijing, over 900 copyright transfer agreements were managed by our secretariat staffed by one part-time person.

The following guidelines are given to Working Group Coordinators: ICOM-CC Working Group activities for which a publication(s) is produced comes under the auspices of ICOM-CC and thus must adhere to the ICOM copyright parameters; Publications from Working Group activities may be print or digitally-based; Working Groups are urged to use the Publications Online Platform as the main publication tool offered by ICOM-CC; Print-on-Demand publications such as Lulu, may be used. In this case, the volume must also be made available (first) in freely available on the Publication Online Platform.

Working Group Coordinators inform the Directory Board of their intent to publish through an Activity Request form. Necessary agreements and templates for copyright transfer for authors and copyrighted image permissions are provided to the ICOM-CC secretariat (for each unique event). As soon as contributions to the publication have been selected and authors are notified, Author Copyright Transfer Agreement templates are distributed and collected from all authors prior to publication. A contribution without the copyright formalities concluded prior to publication (in any format) is not published. Authors who use copyrighted material in their contribution, must obtain permission from the copyright holders. In these instances, the Permission Request for Use of Copyrighted Materials template must be

submitted with the Author Copyright Transfer Agreement. The secretariat is also guided and provided with information necessary for the front and back matter of the publication. ISBN or ISSN number is acquired from ICOM Paris, Publications Department.

Please consult [Supporting Document 08](#) for a full list of Publications and Newsletters published by ICOM-CC in 2021.

## **SUPPORTING DOCUMENTS LIKE THE PUBLICATIONS THEMSELVES CAN BE UPLOADED AT THE END OF THE FORM.**

### **HOW HAS YOUR IC ADAPTED ITS PUBLICATION-RELATED ACTIVITIES TO THE “NEW NORMAL”?**

As ICOM-CC has been moving to digital publishing over the last several triennia, there has not been a significant change during the pandemic. See also [Section C](#) and expiation of the Publications Online Platform expansion project.

publications: <https://www.icom-cc-publications-online.org/>

## **D) Communication**

### **WEBSITE ADDRESS**

Main: <http://www.icom-cc.org/>

publications: <https://www.icom-cc-publications-online.org/>

2021 Conference website: <https://www.icom-cc2021.org/>

### **WHAT IS YOUR COMMITTEE'S MAIN MEANS TO KEEP IN CONTACT WITH THE MEMBERS?**

#### Confidentiality

Our Directory Board members and Coordinators all sign a confidentiality statement and conform to a code of conduct. At the end of 2021, we extended this to include the Assistant Coordinators of each Working Group so that, on request, they can assist in the organisation of Working Group Interim Meetings and access contact information data when assisting in the preparing programmes and activities.

Direct communication with all ICOM-CC members complies with EU-GDPR regulations. All email addresses and contact information is kept private. Clear guidelines on communication are also provided in our Working Group Coordinator Handbook. We aim to maintain the privacy of all our members at all times. Emails with private data such as contact information are not sent outside of our membership.

The internally used Working Group Coordinator Handbook was revised in 2020 and the new edition is available as a download. This Handbook provides guidance to our Coordinators describing the roles and responsibilities, tasks and timelines and provides tips and method for the efficient working of their Working Group and its activities. Guidelines in how to communicate with members is also included. The Handbook is updated regularly (on average every 6 months) and undergoes a major revision each triennia.

#### Communication

ICOM-CC encourages regular communication with our members, managed through their elected interest groups (our 20 active Working Groups). The committee continued normal means to communicate with members communicating via Newsletters, social media platforms and direct mailing. This included the bi-annual Newsletter On Board, written and developed by Directory Board members, and Eblasts which are sent to all members via our central MailChimp mailing list. Information is updated to the website regularly and pertinent documents can also be downloaded from links provided on the website. Our membership also can join up to 21 Working Groups (one Working Group Natural History Collections is currently in abeyance but members are still able to join this group) via registration through each Working Groups' home page on the ICOM-CC website. The ICOM-CC Secretariat oversees mailing lists on the website and in MailChimp.

#### ✿ Emails

Coordinators of these groups regularly communicate with members via emails issued through the internal email function on the website which links to private email lists of registered members who have a web account. The new website provided improved functionality for email communication. As of December 2021, Coordinators can email Google mailing lists of their members directly from their own in-house mailing platform.

#### ✿ Newsletters

ICOM-CC produces different types of Newsletters. The Directory Board distributes the Newsletter On Board to the entire membership twice per year. This newsletter from the Directory Board reports on projects and providing information on plans. On Board is distributed via an Eblast to all members and posted on our website.

Additionally, the Working Groups are all encouraged to produce at least one newsletter per year. Since new publication guidelines were launched by ICOM the summer 2018, ICOM-CC has applied for ISSN number for all Newsletters being produced by the Committee. Some Working Groups already have ISSN numbers for their newsletters obtained a few years ago, while others will be supplied with ISSN numbers from ICOM via the ICOM-CC Secretariat. All newsletters are published in English. Typically half of the 20 Working Groups produce a newsletter. Some Working Groups produce more than one. Working Group Newsletters are uploaded to the ICOM-CC website and the link emailed to Working Group members by the individual Coordinator.

#### ✿ (Zoom) Video Platform

This year we have seen an increased use of video conferencing platforms and our Working Group Coordinators have taken advantage of this trend. Many have held meetings with their members to discuss projects and plan for future events. ICOM-CC has purchased a Zoom webinar and meeting account, with financial support from the Getty Foundation (LA, United States of America), which is freely available to our Working Group Coordinators to use on request.

The Zoom platform provided a safe and visual means for hosting small group meetings of up to c. 30-35 participants. Links to the meetings were sent directly to invited participants. We have yet to use the recording function provided on the platform, partially because of the need to establish privacy recommendations and partly due to finding a repository for such recordings (our new website and proposed YouTube Channel may be adapted to have such capacity).

The platform and meeting format cannot replace, in-person communication and social engagement. It is more inclusive as travel costs have been eliminated, which is not only a sustainable option, but also necessary as member's travel allowances have been affected by reductions in funding due to the pandemic.

The committee has learnt much from arranging such meetings, and from those organised by ICOM and other similar institutions. We intend to maintain these virtual gatherings, balancing regularity with workload, but will not abandon future in-person meetings when feasible.

All in all, membership feedback has been positive, constructive and appreciative. ICOM-CC seems to have fared well during the pandemic although many members have reported loss of income, projects and access to facilities as a direct result of the restrictions imposed.

#### ✿ Communication and Advocacy

Inclusion:

ICOM-CC's membership is global and crosses many disciplines. Our network is growing yearly, and our ability to communicate and disseminate our ideas, methodology, practice and research needs to expand to be inclusive of culture, gender, station and age. ICOM-CC is adapting to new modes of communication and moving meetings and other activities to an online format. This has provided a powerful means for engaging with members from emerging countries and with young members who are on limited budgets. Membership (see Section F) is growing annually and these increases stand testament to our membership engagement.

Flexibility:

Our Committee is flexible and resilient. We have an active membership Many of our Working Groups have adapted to online gatherings allowing them to maintain networks, access experts and bring new voices to the conversation, as well as to continue the high-quality exchange of ideas and knowledge that IOM-CC members value.

## **DID THE METHOD OF COMMUNICATION WITH THE MEMBERS CHANGE IN THE AFTERMATH OF THE PANDEMIC?**

[No]

## **HAVE YOUR NETWORK'S WEBSITES AND ONLINE CONTENTS BEEN FURTHER DEVELOPED AS A RESULT OF THE PANDEMIC?**

### ICOM-CC's Website

ICOM-CC launched its new website in December 2021. All content on the antiquated was archived The launch of the new site was a soft one. Content is in the process of being migrated. All content was archived. This project is being self financed with support from the Stichting ICOM-CC Fund. A financial review of the project is also included in the **ICOM-CC Financial Report**. The project is being managed by our webmaster Joan Reifsnnyder and undertaken by UseIT, Portugal. The increased functionality of the new website will allow a fresh and updated means for members to connect with our committee. The website highlights our place within the ICOM family, with links to ICOM's website and our history, with the 50th Anniversary Publication issued in 2017 given a prominent place. ICOM-CC's core documents, which include our Strategic Plan, Annual Reports and internal rules are now given a prominent place. There is also space for information about our Triennial Conference and also links to the independent conference websites.

There are tabs to our 21 Working Group home pages and links to our Publications Online Platform (which is hosted on a separate website). Each Working Group has their own dedicated page on which the mission and aims of the Working Group are given. Coordinator and Assistant Coordinators for each group are listed. Sub-pages, accessed through links on these pages, send visitors to the Triennial Programme, News, Newsletters, Calendar events and Downloads for each Working Group. Material for the website is generated by the Working Group and uploaded, after approval by the webmaster, by the Working Group Coordinator through a private access back office. Coordinators are also able to access membership lists of their individual Working Group in this back office.

Feedback since the launch has been very positive with Working Group Coordinators reporting a significant improvement in the website functionality.

## **IN WHICH SOCIAL MEDIA ARE YOU ACTIVE?**

### Social Media

Some of the Working Groups have active social media pages to engage with a wider audience and raise the group's profile. ICOM-CC adheres to ICOM guidelines for the management of social media pages. Pages are encouraged rather than groups in order not to confuse Facebook Group membership with ICOM membership. All pages (or groups) have disclaimers and links back to the ICOM-CC website. Working Group Coordinators may choose to set-up social media pages for their Working Group, but this is not compulsory. We encourage pages rather than groups in order not to confuse Facebook Group membership with ICOM membership. All pages (or groups) have disclaimers and links back to the ICOM-CC website.

Content and activity varies; most pages communicate events relevant to the Working Group, as well as news, conferences, publications, shares from other ICOM and other ICOM-committees, other conservation organisations, such as AIC, ICCROM, IIC, ICON.. The moderators are encouraged to stay clear of political pieces, opinions, etc. Guidelines are provided to all moderators.

Coordinators report that membership/likes/follows of most pages are slowly but steadily increasing. The geographic distribution is impressive with posts from Spain, Portugal, India and Italy and offers another way to connect to

members who may not normally speak up at an English language conference. Posts in other languages are common and invited. The platform allows more work, expertise research and discussions to be shared. The professional background of members appears to be more diverse, permitting outreach to individuals not necessarily involved with conservation.

See [Supporting Document 09](#) for list of Working Group Social media sites and links.

## **PLEASE PROVIDE POSSIBLE INFORMATION ON YOUR SOCIAL MEDIA ACTIVITIES**

### **NEWSLETTER**

[yes]

[See [Section C](#) above.]

## **E) Projects financed through SAREC's calls**

### **DID YOUR IC GET FINANCING THROUGH SAREC'S YEARLY PROJECTS' CALL IN 2021 OR THROUGH THE SOLIDARITY PROJECTS' CALLS? KINDLY DESCRIBE THOROUGHLY THE PROJECT AND ITS OUTCOMES.**

#### Solidarity Projects 2021

ICOM-CC also participated in two Solidarity Projects, one led by ICOM-Costume and the other led by ourselves.

1. ICOM-Costume: Clothing the Pandemic.

ICOM Partners: COMCOL; ICEE; ICOM-CC

Dates: 23-24 June and 22 September 2021

Full title: "Clothing the Pandemic: Bringing Repository and Collection online. Resiliency, Community, Unity: Creating Networks Through an Online COVID-19 Face mask Exhibition"

Virtual live events. For Programming please consult [Supporting Document 06a and b](#).

ICOM-Costume lead: Corinne Thépaut-Cabasset (Chair, ICOM-Costume). Assisted by Romane Jamet Roudenko-Bertin.

ICOM-CC: Kate Seymour (ICOM-CC Directory Board Chair), Sarah Benson (Textiles Working Group) & Anna Lagana (Modern Materials and Contemporary Art Working Group)

This research and digital exhibition project aimed to document and contextualise the use of face masks during the coronavirus pandemic of 2020-2021. Face masks have become the iconic object and symbol of the pandemic representing humanity's resilience, community and unity during this global tragedy. The project connected international museums and curators working on this topic, and brought their collections virtually to a global public.

The ICOM Costume Committee spearheaded this initiative bringing together varied international efforts to document this moment in time including a joint virtual repository, a virtual exhibition and an international conference. This following international and national ICOM committees were brought together to create a virtual exhibition of all aspects of the art, practice and culture of face masks during the COVID-19 pandemic: Costume, COMCOL, ICEE, ICOM-CC, National Committee and ICOM Canada.

ICOM-CC collaborated as an associate partner in this project. Through two of our 20 Working Groups, our Committee provided expertise which was used to further the goals of the project. Specialists from our Textile Working Group and Modern Materials and Contemporary Art Working Group contributed to the free online workshop bringing their professional know-how of collection and storage, material manufacturing processes and identification and conservation issues. Contributions were also made to the online conference and online resources to assist others to make collections of their own and provide guidelines for the safe storage and preservation of these new expressions of cultural heritage.

The details of the programme are given in the supporting documents. Our Working Groups gave lectures at both online sessions held in June and September (see below), developed tools for identifying materials used for making masks, and devised protocols for accession, registration, documentation and preservation of these new accessions to collections.

The project concluded with an online exhibition accessible from the ICOM-Costume website and a review of collections around the world that have accessioned articles pertaining to the Pandemic into collections. The online events aimed to provide insight and support for collections as these new objects are added to their collections.

<https://costume.mini.icom.museum/clothing-the-pandemic/online-exhibition/>

<https://costume.mini.icom.museum/pandemic-collections-around-the-world/>

Textiles and Modern Materials and Contemporary Art : 23-24 June 2021. ICOM Costume PART I: COLLECTING/ RESEARCHING/DOCUMENTING/DISPLAYING & 22 September 2021 *Clothing the Pandemic Workshop: Part II, Fall session Conservation/Preservation*. Sarah Benson and Anna Laganá, Conserving a symbol: Preservation of the facemasks from the Covid-19 Pandemic.

Facemasks have become the iconic object and symbol of the pandemic representing humanity's resilience, community and unity during this global tragedy. Since April 2020, all around the world museums started collecting new and used facemasks to document this period of time and to explore their meanings for the people who make and wear them. Preserving the facemasks is an essential part of this documentation. In order to best preserve these iconic objects, knowledge of the materials, manufacture processes and how they were used can be fundamental in how museums chose to conserve them. This workshop will use a selection of masks that represent the variety that has been collected by museums around the world. These masks have ranged from typical medical masks and home-sewn masks to masks made by artists and designers. The masks will be used to guide participants through the processes that need to be considered to preserve them in the best way possible. The virtual workshop will cover: proper handling, ways of classifying materials and manufacture processes, preservation guidelines for exhibition and storage, and more. The live session was recorded and has been planned to be uploaded to the ICOM Costume YouTube channel. The overall Workshops and year long solidarity project will have a final result of a written Handbook available for free online. The session that the Textiles and Modern Materials and Contemporary Art Working Groups contributed will be summarised in this handbook by the coordinators. Numbers attending these meetings were not provided.

<http://costume.mini.icom.museum/clothing-the-pandemic/>

## 2. ICOM-CC Solidarity Project: Training the Trainers.

ICOM Partners: ICOM-CC, DRMC, ICMS, ICTOP, INTERCOM

Dates: October - December 2021

Full title: Training the Trainers- Facilitated Workshops to Train Leaders in Conservation Risk Assessment (CRA)

Virtual live events. For Programming please consult [Supporting Document 07a, b and c](#).

ICOM-CC lead: Stephanie de Roemer (ICOM-CC Directory Board member). Assisted by Kate Seymour (Chair, ICOM-CC).

ICOM-DRMC: Diana Pardue; ICOM-ICMS: Anette Hansen, Barry Palmer; ICTOP: Leena Tokila, Rita Capurro, Ruth Linton; INTERCOM: Goranka Horjan.

Partner: Kinharvie Institute: Alastair Callaghan.

Impact: 36 participants from 29 countries (15 countries classified as category 3 or 4): Australia, Austria, Brazil, Colombia, Croatia, Egypt, India, Kenya, Lithuania, Myanmar, Morocco, Namibia, New Zealand, Nigeria, Pakistan, Peru, Philippines, Portugal, South Africa, Uganda, United Kingdom, United States of America, Zambia

This ICOM-CC-led Solidarity Project involved training 36 people in facilitation skills to encourage and enable them to then initiate Conservation Risk Assessment (CRA) training in their museum communities. The project has matured since its inception and has been structured into three phases. Each phase focuses on achieving objectives that both build on one another and expand the overall objective of "Solidarity." Participants are empowered to become facilitators and ambassadors for the Conservation Risk Assessment as a practice of care and a means of, collaboration, community engagement and problem solving towards resilience and sustainability in their museums and communities.

In Phase 1, online workshops provided the the cohort with the skills to lead and facilitate groups to work together towards a common goal based on consensual and informed decision- making, problem solving, and conflict resolution methods. The workshops were delivered by a professional facilitation training institution (Kinharvie Institute). Phase 1 has been successfully completed. Please see a detailed report below.

Phase 2 will take place in early 2022. This approximately three-month phase will encompass talks, Question and Answer (Q&A) sessions, and forums. Phase 2:programming will continue through a series of workshops, lectures and

discussions hosted through an interactive digital platform, TEACH:ABLE. The platform allows the hosting of varied informational resources, such as literature, video and guides. Live sessions will continue to be programmed, and if possible recorded. Recordings will be uploaded to the platform so that participants can access them freely and at their own time. These resources will help the cohort design, build and enact Conservation Risk Assessment trainings, workshops, or activities in their home institutions. The platform also continues to provide a link to the cohort and enhances the network that was fostered during the initial training. All Phase 1 alumni, plus their collaborating partners, will have access to the resources on TEACH:ABLE. In Phase 2, Phase 1 alumni will design and develop CRA training events; they will deliver these events in Phase 3. We are currently organising Phase 2; details are described below.

Phase 3 will begin in April 2022 when Phase 1 alumni deliver CRA training events to /with their supporting institutions. More information is provided in [Supporting Documents 07b](#).

#### Programming

Meet & Greet with cohort (36) core team and trainer. 7 October 2021. 2 hour session including an introduction to Conservation Risk Assessment by Stephanie de Roemer; an introduction to Facilitation Skills by Alastair Callaghan; and a Q&A discussion.

#### Training

Cohort 1: Week One - Monday 11th, Tuesday 12th, Wednesday 13th October; Week Two - Tuesday 19th, Wednesday 20th, Thursday 21st October (Geographical Region: Africa/Europe) Feedback Session: 16 November 2021.

Cohort 2: Week One - Wednesday 3rd, Thursday 4th, Friday 5th November; Week Two - Wednesday 10th, Thursday 11th, Friday 12th November (Geographical Region: Asia/Far East/Europe). Feedback Session: 29 November 2021.

Cohort 3: Week One - Wednesday 1st, Thursday 2nd, Friday 3rd December; Week Two - Wednesday 8th, Thursday 9th, Friday 10th December (Geographical Region: Americas/Europe). Feedback Session: 17 December 2021.

The participants learnt over the six, half-day sessions that a facilitator brings together the focus of a diverse group of individuals with complex needs towards a common shared objective or goal. To enable focused and clear discourse towards informed decision making and problem solving an open trusting environment in which each member feels valued and heard is essential. The participants understood quickly that it takes practice and training to become a professional facilitator but the skills learnt are applicable in daily practice and communications; or any instance when people come together. The skills learnt can be applied beyond the training in CRA.

The project is currently mid-term and will continue into 2022.

**PLEASE PROVIDE DETAILED INFORMATION SUCH AS NUMBER OF COMMITTEES INVOLVED, NUMBER OF PARTICIPANTS, OUTCOMES, ETC.**

## F) Membership

**HAVE YOU IMPLEMENTED NEW INSTITUTIONAL STRATEGIES TO BETTER ATTRACT YOUNG INDIVIDUAL MEMBERS?**

The Directory Board members, 20 Working Group Assistant Coordinator (and c. 80-100 Assistant Coordinators) represent a truly global spread of regions and diverse backgrounds. The strong commitments, and in-kind contributions of our Directory Board and Coordinators help to build an effective team managing the c. 4000 strong membership. All elected Directory Board members, Coordinators and nominated Assistant Coordinators are ICOM members who have selected ICOM-CC as their voting International Committee and have provided proof of membership for 2020 and 2021. The ICOM-CC secretariat will ensure that membership is maintained by all elected and nominated officials throughout the full triennial period (2020-2023).

Our Committee elects leaders (Directory Board and Coordinators) every three years, in accordance to ICOM's Statutes and Rules that form the basis of our internal regulations. Once elected, Coordinators are able to nominate a dedicated team of Assistant Coordinators to assist in planning, managing and enacting the Working Group Triennial Programme. Assistant Coordinators are not elected but their appointment is approved by the Directory Board. Assistant Coordinators must be eligible voting members of ICOM-CC. The Committee encourages a change and refreshment of

those in management (Directory Board, Coordinator and Assistant Coordinator) by imposing terms in office limitations. These ensure a new and vibrant influx of voices each three years. Typically members with an interest in volunteering and contributing to the Committee are proposed (or propose themselves) to the outgoing Coordinator.

ICOM-CC strives to include younger ICOM members in all events. Student registration possibilities are included in all of our events. Travel grants are awarded, often supported by funds provided by ICOM or our long standing partner the Getty Foundation. The Young Member Travel grant for 2020 was postponed until 2021 and was used to fund registrations for 12 Young Members to attend the virtual programming for the 19th Triennial Conference, Beijing. Furthermore, each of our 20 active Working Groups are encouraged to include programming throughout the triennium for emerging professionals. Many events link experienced senior members with the younger generation. In addition Board members and Coordinators are often in the position of speaking with groups of students and mention the ICOM-CC and all of the benefits of membership.

### **NUMBER OF MEMBERS IN 2021**

[number choice]

Membership data for 2021 is not fully available as a number of National Committees have not submitted their membership lists. As an International Committee this makes assessing our membership impossible.

We can however provide information on the team that manages ICOM-CC. ICOM-CC has in this triennium (2020-2023) a very active Directory Board. Eight members were elected in September 2020, as reported last year. One member of the Directory Board resigned in October 2021. The Directory Board is supported by a secretary.

Our committee consists of 21 Working Group each run by an elected Coordinator. Twenty Coordinators were elected to these positions, as reported in 2021. No candidates stood for one Working Group, Natural History Collections. This Working Group is currently in abeyance. One Coordinator resigned in October 2021. Each of our Working Group Coordinators nominate Assistant Coordinator (up to 6) to assist them with their programming. Currently there are 85 Assistant Coordinators spread over the 20 Working Groups. These members come from 31 countries: Australia, Austria, Belgium, Brazil, Canada, Chile, China, Colombia, Denmark, France, Germany, Greece, India, Indonesia, Italy, Japan, Kenya, Malta, Mexico, New Zealand, Norway, Poland, Portugal, Romania, Russia, Sweden, Switzerland, The Netherlands, United Kingdom, United States of America.

A full list of active members who serve ICOM-CC is given in [Supporting Document 10](#). The demographics of the active committee members are given in [Supporting Document 11](#).

### **TO BE COMPLETED/REVIEWED BY ICOM SECRETARIAT**

#### **NUMBER OF MEMBERS IN 2020**

[number choice]

2,936 - Without data / numbers from United States of America, or Canada

#### **NUMBER OF REPRESENTED COUNTRIES**

[number choice]

75 number based on data available in October 2020 as full membership data for 2021 is unavailable

#### **INCREASE/DECREASE OF MEMBERSHIP IN %**

[To be completed/reviewed by ICOM Secretariat](#)

#### **DID YOU PROVIDE ADDITIONAL FINANCIAL SUPPORT FOR YOUNG MEMBERS?**

[yes]

#### **DO YOU PLAN ACTIVITIES OR WAYS TO BOOST YOUR MEMBERS' PARTICIPATION TO THE TRIENNIAL CONFERENCE IN PRAGUE (ESPECIALLY CONCERNING YOUNG MEMBERS)?**

[yes]



## G) Miscellaneous

### COULD YOU PLEASE MENTION WHAT YOU CONSIDER YOUR IC'S THREE MAIN STRONG POINTS?

1. The ICOM-CC is blessed with an engaged and energetic membership that is passionate about all aspects of conservation. This is exemplified by the leadership and members of the 20 Working Groups comprising all areas of conservation and conservation science, as well as history, theory, ethics, education, and preventive conservation to name a few. There is no doubt that our ICOM-CC members, so ably led by the Directory Board, Coordinators and Assistant Coordinators are the lifeblood of ICOM-CC.
2. The strength of its research outputs. The 20 Working Groups establish triennial research agendas which are presented and refined in interim meetings and feed into the terrific and inspiring contributions at the ICOM-CC Triennial Conferences. These projects also inform and integrate with projects at other conferences both facilitating and driving new research goals. The number of ICOM-CC publications cited in both conservation and collections care texts are a testament to the strength of this research. The commitment to making all the Committee's publications freely available on-line only strengthens the use and spread of these publications.
3. The 20th Triennial Conference of ICOM-CC will be held in 2023 in Valencia, Spain. The event will be organised together with Universitat Politècnica de València. Our 20th Preprints volume will be produced as a product of this event. ICOM-CC has developed strong links with an editorial team, who have assembled the past four volumes. It is a huge strength that we can again call on and rely on the same team that has delivered such high standards of publications for the past 12 years.

### COULD YOU PLEASE MENTION WHAT YOU CONSIDER YOUR IC'S THREE MAIN WEAK POINTS?

1. Communication: Like ICOM, we strive for greater transparency in communicating with our membership and between our governing bodies. This weakness has been made more evident during these pandemic times. At the halfway point in our triennium we are striving to develop a communication strategy that is more robust. The Directory Board had shared information via email 'blasts' and our biannual On Board magazine to our large membership. Communications between the Directory Board and Working Group Coordinators are funnelled via the Liaison officer. However, issues arose that made it clear we should be reaching out more regularly to members and more directly to the Working Group Coordinators. The Directory Board has moved from biennial meetings to monthly sessions - records are taken of all sessions but are not shared beyond reporting in our biennial Newsletter, On Board. The increased number of meetings has led to an increased workload. The Directory Board intended to share meeting notes and decisions more widely, but this intention has only recently been realised. Increased communication will solicit and ensure more frequent feedback. We are making efforts to address this weakness by sharing meeting notes with the Working Group Coordinators; adding all meetings and other events to the calendar on our new website; scheduling more meetings with the Working Group Coordinators on specific topics. We hope also to set up regular monthly 'office hours', open to all Working Group Coordinators and Assistant Coordinators, so that they can gather with Board members informally, get to know one another, can ask questions, bring concerns, share solutions, and can generally feel more engaged and a part of the organisation.
2. Finances: ICOM-CC have many ambitions and plans which do require external financing in order to put them into action. The pace of development can be impacted by our needs to find funding. An example is the website project which took some years to find funding, and in the mean time the antiquated website was rendered non-functioning. This did not help our ability to communicate with members as updating Working Group information and activities became as good as impossible. It took several years to raise sufficient funds. We hope to mitigate this weakness by working more closely with the Stichting ICOM-CC FUND to identify the needs of our committee and raise funds for specific projects.
3. Diversity: our International Committee has members from all corners of the world, which would seem a strength. However, this means that within the specialisations and focus groups that form the life-blood of ICOM-CC, there are often differences in approach, ethics, material use, technique, etc. This means that common ground must be sought and compromises met, which can weaken the strength of our message. Our global diversity also impedes our ability to communicate efficiently. The time-zones of our Working Group Coordinators stretch from Los Angeles (United States of America) to Auckland (New Zealand). This diversity ensures that we have representatives in over 70 countries. However, scheduling online meetings where all Coordinators are present is impossible. Meeting on line has definitely increased the moments where we can meet, saved costs and reduced our carbon footprint, but has also reduced our ability to connect and relate inter-personally. Large Zoom meetings can function well for

information exchange (when attended) but not for connecting larger groups in an interpersonal manner. We are working on solutions to mitigate this issue.

**WHAT SPECIFIC ACTIVITIES HAS YOUR IC DEVELOPED TO STRENGTHEN THE RESILIENCE OF MUSEUMS, MUSEUM PROFESSIONALS AND ICOM'S NETWORK IN FACE OF THE COVID-19 PANDEMIC?**

Our committee has taken part in two Solidarity Projects (information is given above in [Sections B and E](#)). Especially the ICOM-CC led Solidarity Project focused on the resilience of museums and museum professionals by providing skills that participants can use in every day professional life.

Many of our Working Group activities have been organised online and were therefore accessible to a wider audience. To ensure that those in time zones other than the organising committee, many events were recorded and made accessible to members for a limited period.

Our Committee continued to communicate with members via emails, Newsletters and social media. We saw an increased volume of newsletters created by our Working Group in 2021 and a strong increasing presence on social media.

Communications were also strengthened by our capacity to meet in large and small groups using the Zoom platform. This continued to provide interconnectivity even if we could not meet in person.

The ICOM-CC community is global but also very intimate - many colleagues have strong professional relationships that extend beyond the Committee's activities. Many members find it beneficial professionally to use the ICOM-CC connection when designing and participating in professional activities. ICOM and ICOM-CC have continued to be a focal point in the daily life of the conservation sector throughout the COVID-19 Pandemic.

## **II. Financial report**

### **A) General principles**

THE FORMAT OF THE 2021 FINANCIAL REPORT IS THE SAME AS 2020.

THE FINANCIAL REPORT CONTAINS:

- APPENDIX 2.1 – THE 2021 FINANCIAL REPORT
- APPENDIX 2.2– THE 2022 BUDGET

THESE SHOULD CORRESPOND TO THE BUDGET REVIEWED AND APPROVED BY THE BOARD OF THE IC.

### **B) Specific principles**

ORGANISATION OF THE ANNUAL MEETING: FINANCIAL TRANSACTIONS RELATING TO THIS EVENT MUST BE INTEGRATED IN THE FINANCIAL REPORT ONLY IF THEY ARE DIRECTLY HANDLED BY THE INTERNATIONAL COMMITTEE.

IF THE ORGANISATION OF THE ANNUAL MEETING OR ANOTHER ACTIVITY WAS SUB-CONTRACTED (I.E. A THIRD PARTY ORGANISATION COLLECTED REGISTRATION FEES AND PAID SUPPLIERS), THOSE TRANSACTIONS SHOULD NOT BE INCLUDED IN THE FINANCIAL STATEMENTS SINCE THE LIABILITY AND THE FINANCIAL RISKS ARE BORNE BY THE THIRD PARTY ORGANISATION.

ACCRUAL ACCOUNTING: ACCRUAL ACCOUNTING MEANS THAT TRANSACTIONS AND EVENTS ARE RECORDED IN THE ACCOUNTS AND IN THE FINANCIAL STATEMENTS FOR THE PERIODS TO WHICH THEY CORRESPOND, AND NOT WHEN CASH OR ITS EQUIVALENT IS RECEIVED OR PAID. THIS PRINCIPLE IS EXPLAINED IN THE APPENDIX 1 BELOW “PRESENTATION OF THE FINANCIAL REPORT” (PP. 5-7)

ASSETS: IN ADDITION TO THE CASH POSITION AND THE RECEIVABLES AND DEBTS IDENTIFIED IN CONNECTION WITH THE PROCESS DESCRIBED IN THE PARAGRAPH ABOVE, THE COMMITTEE SHOULD LIST ANY ITEM THAT SHOULD BE INCLUDED IN THE COMMITTEE’S BALANCE SHEET, SUCH AS COMPUTER EQUIPMENT, ARTWORK OR DESIGNATED FUNDS.

IN-KIND CONTRIBUTIONS: IN THIS SECTION, THE COMMITTEE SHOULD REPORT SERVICES PROVIDED FREE OF CHARGE (SUCH AS COSTS RELATED TO OFFICE SPACE OR ACCOMMODATION). PLEASE PROVIDE A DESCRIPTION OF THE SERVICES AND THE CRITERIA USED TO VALUE THEM.

### **C) Accompanying Documents (*Appendix 2.1*)**

AS PART OF THE AGGREGATION PROCESS OF THE INTERNATIONAL COMMITTEES’ ACCOUNTS IN ICOM’S FINANCIAL STATEMENTS, THE INTERNATIONAL COMMITTEE CHAIRS AND TREASURERS MUST TRANSMIT THE 2021 FINANCIAL REPORT WITH THE FOLLOWING DOCUMENTS:

- ALL DOCUMENTARY EVIDENCE OF FINANCIAL FLOWS RELATING TO TRANSACTIONS CARRIED OUT, INCLUDING: ORIGINAL INVOICES AND RECEIPTS, LETTERS, EMAILS (I.E. A SIGNED LETTER FROM A SPONSOR/MINISTRY GIVING A GRANT TO THE IC, A DOCUMENT SHOWING THE DECISIONS MADE BY THE IC’S BOARD ABOUT THEIR GRANTEES). FOR EACH DOCUMENT THE METHOD OF PAYMENT USED (HSBC BANK ACCOUNT, ANOTHER BANK ACCOUNT, CASH) SHOULD BE STATED.
- A LIST OF ALL FINANCIAL TRANSACTIONS AND THE METHOD OF PAYMENT USED (HSBC BANK ACCOUNT, ANOTHER BANK ACCOUNT, CASH).

- THE FINANCIAL REPORT MUST COMPLY WITH THE STANDARD FORMAT (APPENDIX 2.1.) AS MUCH AS POSSIBLE, HOWEVER, IT MAY BE ADJUSTED TO EACH IC'S ACTIVITY.

## **DEADLINE FOR APPLICATION: 31 JANUARY 2022 AT MIDNIGHT (GMT+1)**

PLEASE COMPLETE THE ONLINE FORM AVAILABLE AT:

IT IS ON THIS BASIS THAT THE FINANCE AND GENERAL SERVICES DEPARTMENT WILL PROCEED WITH THE BOOKKEEPING AND PREPARE A GENERAL LEDGER FOR EACH INTERNATIONAL COMMITTEE; THE GENERAL LEDGER WILL THEN BE AGGREGATED IN THE ICOM FINANCIAL STATEMENTS, YOUR CO-OPERATION IN THIS PROCESS IS CRUCIAL. FLORIAN COURTY (MANAGEMENT ACCOUNTANT; TEL. +33 1 47 34 91 63) WILL BE AVAILABLE TO ANSWER ANY QUESTIONS YOU MAY HAVE:

ICOM  
15, RUE LASSON  
75012 PARIS  
FRANCE [REPORTS@ICOM.MUSEUM](mailto:REPORTS@ICOM.MUSEUM)

ICOM WILL COMMUNICATE THE RESULTS FROM MARCH 2022

PLEASE DO NOT CONTACT ICOM REGARDING RESULTS BEFORE THIS DATE.

INTERNATIONAL COMMITTEES ARE REQUIRED TO COMPLY WITH THESE GUIDELINES AND RESPECT THE DEADLINE.

REPORTS SUBMITTED AFTER THE DEADLINE WILL NOT BE CONSIDERED.