



INTERNATIONAL COMMITTEES ANNUAL REPORT ICOM-CC

- A) ACTIVITY REPORT 2010**
- B) FINANCIAL REPORT 2010**
- C) THREE-YEAR PLAN 2011-2013**
- D) SIGN-OFF BY THE PRESIDENT OF
THE COMMITTEE**

To be returned by **25 FEBRUARY 2011** to:
ICOM Secretariat- Division of Administration and Finance
UNESCO House 1, rue Miollis – 75015 Paris-France
Tel.:+ 33 (1) 47.34.05.00 – Fax: +33 (1) 43.06.78.62
Email: ICReports@icom.museum

This report is a tool to better understand the work of the International Committees and will help ICOM allocate its resources fairly and productively (refer to the attached internal memorandum)

Sound reporting is the best way to promote the recognition of the work of International Committees in general and your committee in particular!

For any specific question, do not hesitate to contact ICOM Secretariat through the following email address: ICReports@icom.museum. The Secretariat will send an acknowledgement of receipt of your report. Committees whose annual report does not reach ICOM Secretariat by the deadline of 25 February 2011 will receive no subvention in 2011.

A) ACTIVITY REPORT for 2010

1. Annual Meeting(s)

Please provide the following information about your annual meeting for 2010. In case you have several meetings or separate meetings of working groups, please copy the form and specify additionally for each as attachments.

ICOM-CC does not hold an annual meeting every year, only at the end of the triennial period (2011). However, it holds a meeting during the ICOM General Conference. This year ICOM-CC had a session at the ICOM General Conference in Shanghai on November 8, 2010. The session was based on the broad theme of "Conservation in a Changing World". It served as a positive platform for showcasing ICOM-CC to the broader ICOM membership. The session included both a formal paper presentation session as well as field visits. The half-day paper presentation session was simultaneously translated in English and Mandarin and was attended by over 120 registered delegates. This was followed by a visit and informal discussions at the Conservation Laboratory of Shanghai Museum on November 9 and a visit and informal discussions at the Conservation Laboratory of the Zhejiang Province Museum and China Silk Museum on November 10, 2010. As no expenses were incurred in relation to this meeting, section B) 2 is not completed.

In addition, in interim years, ICOM-CC Working Groups hold interim meetings. A list of the thirteen interim meetings held in 2010 (in chronological order) is given below. Details about four of these events are provided in Annex I.

- Joint Interim Meeting of 5 Working Groups: Leather and Related Materials; Textile; Wood, Furniture, and Lacquer; Murals, Stone, and Rock Art; Sculpture, Polychromy, and Architectural Decoration. Entitled : "Multidisciplinary Conservation: A Holistic View for Historic Interiors", Rome, Italy, March 23-26, 2010

- 11th ICOM-CC WOAM (Wet Organic Archaeological Materials) Working Group Conference, Greenville, North Carolina, USA, May 24-28, 2010

- Joint Interim Meeting of the Education and Training Working Group and Modern Materials and Contemporary Art Working Group entitled "Training needs for the conservation of modern and contemporary art", Maastricht, The Netherlands, June 12-13, 2010

- Paintings Working Group Workshop entitled "Current Practice and Recent Developments in the Structural Conservation of Paintings on Canvas Supports", Vantaa, Finland, September 16-18, 2010

- Art Technological Source Research Working Group 4th Interim Meeting, Vienna, Austria, September 23- 24, 2010

- Glass and Ceramics Working Group Interim Meeting entitled "Glass and Ceramics Conservation 2010", Corning, New York, USA, October 3-6, 2010

- Graphic Documents Working Group Interim Meeting entitled “Choices in Conservation: Practice Versus Research”, Copenhagen, Denmark, October 6-8, 2010
- Scientific Research Working Group Interim Meeting, Pisa, Italy, October 7-8, 2010
- Joint Interim Meeting of the Glass and Ceramics Working Group and Metals Working Group entitled “Experts’ Meeting on Enamel on Metal Conservation”, New York, USA, October 8-9, 2010
- Metals Working Group Interim Meeting entitled “Metals 2010”, Charleston, South Carolina, USA, October 11-15, 2010
- Legal Issues in Conservation Working Group Interim Meeting and Legal Issues Discussion, New York, USA, October 18, 2010
- Photographic Materials Working Group Interim Meeting, Athens, Greece, October 19-22, 2010
- Sculpture, Polychromy, and Architectural Decoration Working Group Interim Meeting entitled “Polychrome Sculpture: Tool Marks and Construction Techniques”, Maastricht, The Netherlands, October 24-25, 2010

2. Communication

Please describe the frequency and methods of communication (surface mail, email, Web site, ICOM News, Newsletter, promotions in trade publications, etc.) you have used to contact members of the committee.

During 2010 two issues of the ICOM-CC e-zine *On Board* were published (Summer and Winter 2010) and several Working Groups published newsletters directed to the membership of their Working Group. Important news about ICOM-CC was communicated to members using e-flashes. The ICOM-CC website was also used to inform members. News about ICOM-CC were published in ICOM News (vol. 62, no.2, 2009-2010).

3. Publications

- *Please list publications (paper and electronic) in progress or completed in this year and indicate status (published, in progress), please include editor / number of pages / n° ISBN / date of publication / language of publication,*
- *Please send a copy of each publication to the ICOM Secretariat.*

Published:

On Board, volume 3, Summer 2010, 11 pages, English (ICOM-CC e-zine)

On Board, volume 4, Winter 2010, 9 pages, English (ICOM-CC e-zine)

Glass and ceramics conservation 2010: interim meeting of the ICOM-CC Working Group, October 3-6, 2010, Corning, New York, U.S.A. Hannelore Roemich (ed.), Corning (NY), Corning Museum of Glass 2010, ISBN 9780872901827, 240 pages, English (paper publication).

ICOM-CC Enamel Group of the Glass and Ceramics and Metals Working Groups 3rd Biennial Experts' Meeting on Enamel on Metal Conservation, October 8 and 9, 2010, The Frick Collection, New York City, Extended Abstracts, 106 pages, English (web publication)

ICOM-CC Graphic Documents Working Group Interim Meeting "Choices in Conservation: Practice Versus Research", 6-8 October 2010, The Royal Library, Denmark, 127 pages, English (web publication)

Multidisciplinary Conservation: A Holistic View for Historic Interiors, Proceedings of the Joint Interim Conference, Rome 23-26 March 2010, English (web publication; papers and posters posted as separate document so no number of pages provided for the whole proceeding)

4. Participation of Target Groups

When filing in this section, please distinguish the followings:

- *Actions specifically intended towards targeted groups;*
- *Support to target groups by your IC alone or your IC in cooperation with other institution?*

4.1 Young Professionals (under 35 years old)

n/a

4.2 Participation of Representatives from Developing Countries:

Reference can be made to those countries identified as belonging to categories 2, 3 and 4 as determined for the membership policy available on pages 12 to 15 of ICOM Triennial Report
http://icom.museum/fileadmin/user_upload/pdf/Activity_report/activity_report2007-2010_fr.pdf

n/a

4.3 Recruiting Campaigns

Please indicate any specific recruiting campaigns of members developed to increase the number of members of your IC.

No formal campaign took place but the two-level website (with the second level reserved for ICOM members) has been a strong incentive for people to join ICOM and the ICOM-CC membership increased significantly since the implementation of the website.

5. Achievements for the Year 2010

Please list anything not covered above that you want to tell us about your committee's achievements!

ICOM-CC collaborated with ICOM Georgia to organise a five-day workshop on "Education and Training in Conservation Issues for South Caucasus Region Museums" that was held in Tblisi, Georgia, September 15-20, 2010.

B) FINANCIAL REPORT 2010

If you think your committee will benefit from giving a more detailed financial report, throwing attention to important aspects of your financial activities and considerations, please feel free to do so at the end of this financial report form.

1. Statement of activities (please specify the currency used)

ACTUAL INCOME	
(1) Balance from previous years brought forward	41042,88 € Euro bank account 807,69 € Euro at ICCROM 4762,75 \$ US Dollar bank account
(2) ICOM Subvention	10877,00 €
(3) Other ICOM funding	
(4) Revenue from annual meeting(s) (to be detailed in section B.2 below)	
(5) Membership income (if applicable)	
(6) Other income (please detail – e.g. Sponsorship, Sales of preprints (Allied Publishers) Sales of preprints (ICCROM) Bank interest	2559,27 € 10,70 € 295,56 €
(A) Total income (Sum of items 1 to 6)	54774,71 € Euro bank account 818,39 € at ICCROM 4762,75 \$ US Dollar bank account

ACTUAL EXPENSES	
(7) Bursaries	
(8) Publications	1850,00 € 4500,00 \$
(9) Web site	3534,30 €
(10) Expenses related to annual meetings [including administrative meetings] (to be detailed in section B.2 below)	
(11) Bank charges	143,00 € 6,92 \$
(12) Other expenditures (please detail) Secretariat	10913,06 € Euro bank account 76,23 € at ICCROM
(B) Total expenditures (Sum of items 7 to 12)	16440,36 € Euro bank account 76,23 € at ICCROM 4506,92 \$ US Dollar bank account
(C) Balance to be carried forward (A-B) = (C)	38334,35 € Euro bank account 742,16 € Euro at ICCROM 255,83 \$ US Dollar bank account
(D) Balance of the IC's bank account as of 31 December 2010	38334,35 € Euro bank account 742,16 € Euro at ICCROM 255,83 \$ Dollar bank account

**Please confirm the balance to be carried forward by providing the balance of the International Committee's bank account as of 31 December 2010 (D).
In case of differences between (C) and (D), please provide the necessary explanations. For example, accruals/provisions related to 2010 to be paid in 2011.**

2. Specific statement of activities for Annual Meeting(s) *(please specify the currency used)*

Note : Using the columns below, please indicate where income and expenses have been handled. For instance, Income directly being paid into a host institution/organisation (like in many instances participation fees) as well as costs for services given/covered by a host institution/organisation, and not handled by the committee, should be reported below in the 'Host' column. If applicable, please provide the financial report issued by the Host Institution or any third party providing you assistance with the organisation of Annual Meeting.

What were the participation fees?

Early Registration: Members _____ Non-Members _____

Registration: Members _____ Non-Members _____

	IC	Host	Third Party*	Total
Income				
Participation Fees				
Sponsorship				
From Committee funds				
Other (please specify)				
TOTAL INCOME (C)				
Expenses				
Space rental				
Transportation				
Hospitality (receptions)				
Guest speaker(s)				
Bursaries for participants (indicate number of bursaries and total amount)				
Support material for meeting (agendas, brochures, invitations)				
Translation				
Other (please specify)				
TOTAL EXPENSES (D)				
NET RESULT (C-D)				

* Please indicate the name

Additional information

Please let us have any further comments on the relationship between ICOM and your committee that have not already been captured in this survey.

C) THREE-YEAR PLAN 2011-2013

The submission of a three-year-forward plan, as part of the annual reporting is considered necessary in order to gain a thorough understanding of the ICs long term plan and the objectives / mechanisms – the means by which they intend to achieve their vision.

When filling in this information, consider the directions provided by the 2008-2010 Strategic Plan of ICOM.

Out of the following plans for 2011-2013, please indicate those activities you would like the Secretariat to include in ICOM's communication campaign and media (ENewsletter, ICOM News, ICOM's website, etc.).

1. Please describe your committee's Aims and Objectives for the Next Three Years.

The ICOM-CC Strategic Plan for 2008-2011 is appended at the end of this report (Annex II).

2(a) Implementation Plan for 2011

Implementation Plan for 2011			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	16th Triennial Conference, Lisbon, Portugal (anticipated attendance: 1000 delegates)	No cost to ICOM-CC; all costs incurred by the National Organising Committee (NOC)	September 19-23, 2011
Communication	ICOM-CC e-zine <i>On Board</i>	No cost	April and October 2011
	Working Group newsletters	No cost	Variable
	e-flashes to members	No cost	Variable
	ICOM-CC website	3 000,00 €	On going
	ICOM-CC 2011 website	No cost to ICOM-CC; publishing costs incurred by the NOC	On going
Publications	ICOM-CC e-zine <i>On Board</i>	No cost	April and October 2011
	Working Group newsletters	No cost	Variable
	Preprints of the 16th Triennial Conference (CD-ROM)	12 000,00 € for abstract translation in 3 languages; other costs incurred by the NOC	September 19, 2011
Participation of target groups	Bursaries to 25 representatives from developing countries to attend the 16 th ICOM-CC Triennial Conference	70 000,00 €	September 19, 2011
Activities relating to ICOM SP			

Other activities pursued by IC	ICOM-CC Secretariat	10 500,00 €	
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Estimated total Budget

Income [including reserves carried forward]	Expenditure	Net surplus/deficit
123 076,51 €	95 500 €	27 576,51 €

2(b) Implementation Plan for 2012

As that year is outside the current ICOM-CC triennial period (2008-2011), projected activities are included and financial data are provided only when known.

Implementation Plan for 2012			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	Working Group interim meetings		Variable
Communication	ICOM-CC e-zine <i>On Board</i>	No cost	April and October 2012
	Working Group newsletters	No cost	Variable
	e-flashes to members	No cost	Variable
	ICOM-CC website	3 000,00 €	On going
Publications	ICOM-CC e-zine <i>On Board</i>	No cost	April and October 2012
	Working Group newsletters	No cost	Variable
Participation of target groups			
Activities			

relating to ICOM SP			
Other activities pursued by IC	ICOM-CC Secretariat	10 500,00 €	

Estimated total Budget

Income [including reserves carried forward]	Expenditure	Net surplus/deficit

2(c) Implementation Plan for 2013

As that year is outside the current ICOM-CC triennial period (2008-2011), projected activities are included and financial data are provided only when known.

Implementation Plan for 2013			
Activities	Description of activity and expected output(s) and outcome (s)	Projected Costs	Delivery date
Annual meeting	Working Group interim meetings ICOM-CC session at the ICOM General Conference in Rio de Janeiro		Variable
Communication	ICOM-CC e-zine <i>On Board</i>	No cost	April and October 2013
	Working Group newsletters	No cost	Variable
	e-flashes to members	No cost	Variable
	ICOM-CC website	3 000,00 €	On going
Publications	ICOM-CC e-zine <i>On Board</i>		April and October 2013
	Working Group		Variable

	newsletters		
Participation of target groups			
Activities relating to ICOM SP			
Other activities pursued by IC	ICOM-CC Secretariat	10 500,00 €	

Estimated total Budget

Income [including reserves carried forward]	Expenditure	Net surplus/deficit

D) SIGN-OFF BY THE PRESIDENT OF THE COMMITTEE

Name of the President __ Marie-Claude Corbeil _____

Place __ Ottawa _____ Date _ February 24, 2011 _____

Signature _____

This report should be

- 1) either signed **by the President of the Committee** and send to ICOM Secretariat via surface mail or by fax:

*ICOM Secretariat- Division of Finance and Administration
UNESCO House 1, rue Miollis – 75015 Paris-France
Fax: +33 (1) 43.06.78.62*

- 2) or emailed in an electronic format **by the President of the Committee** at ICReports@icom.museum

Annex I: Report on Working Group interim meetings

A. Joint Interim Meeting of 5 Working Groups: Leather and Related Materials; Textile; Wood, Furniture, and Lacquer; Murals, Stone, and Rock Art; Sculpture, Polychromy, and Architectural Decoration. Title: "Multidisciplinary Conservation: A Holistic View for Historic Interiors"

Dates

March 23-26, 2010

Location (city/country)

Rome, Italy

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? Yes

Host institution or organisation (if any)

Ministero per i Beni e le Attività Culturali (MiBAC)
Istituto Superiore per la Conservazione ed il Restauro (ISCR)

Number of participants

	Attendees	Geographic Origins		
	Total	From the host country	From the Region	From the rest of the world
A. ICOM Members from your IC				
B. Other ICOM Members				
C. Total ICOM Members (A+B)				
D. Non-ICOM Members				
Total Attendees (C+D)	245			

Joint Meeting?

- a) *If this meeting was jointly presented with another International Committee, National Committee or Affiliated Organization, please identify:*
- b) *If this meeting was jointly presented with an institution or organisation outside ICOM, please identify:*

In-Kind Services

In many cases, the International Committees benefit from in-kind services. Please list services that were provided for the meeting (s) (e.g. use of space for meetings, receptions, mail, translation, printing, etc.) and to the extent possible, please provide estimates of the money value for such services.

What other organizations, institutions or companies were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

Supporting Institutions:

ICCROM

ICOM Italia

Segretariato Generale della Presidenza della Repubblica

Musei Vaticani

Accademia Nazionale dei Lincei

Comune di Roma, Sovrintendenza ai Beni Culturali

Opificio delle Pietre Dure

Museo Stibbert

Arti Doria Pamphili srl

Museums and Heritage, Antwerp

Art Gallery of New South Wales, Sydney

SRAL, Maastricht

Language

In what language(s) was the meeting conducted?

English

Was simultaneous translation provided for some or all of the meeting?

No

Results/Products

(e.g. publication, Web report, networking, training, etc.)

Abstract booklet presented to all delegates

Web publication of papers (42 of 44) and posters (32 of 33)

B. Joint interim meeting of the Education and Training Working Group and Modern Materials and Contemporary Art Working Group entitled “Training needs for the conservation of modern and contemporary art”

Dates

June 12 and 13, 2010

Location (city/country)

Maastricht, The Netherlands

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? Yes

Host institution or organisation (if any)

Number of participants

	Attendees	Geographic Origins		
		Total	From the host country	From the Region
A. ICOM Members from your IC	59	13	4	42
B. Other ICOM Members				
C. Total ICOM Members (A+B)				
D. Non-ICOM Members				
Total Attendees (C+D)	59	13	4	42

Joint Meeting?

c) *If this meeting was jointly presented with another International Committee, National Committee or Affiliated Organization, please identify:*

d) *If this meeting was jointly presented with an institution or organisation outside ICOM, please identify:*

In-Kind Services

In many cases, the International Committees benefit from in-kind services. Please list services that were provided for the meeting (s) (e.g. use of space for meetings, receptions, mail, translation, printing, etc.) and to the extent possible, please provide estimates of the money value for such services.

Space provided by the Bonnefanten Museum, Maastricht

What other organizations, institutions or companies were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

The meeting was organised to follow the 'Contemporary Art: Who Cares' meeting organised by the International Network for the Conservation of Contemporary Art (INCCA) in Amsterdam. Although INCCA was not a formal partner, we worked closely with them to ensure that we could pick-up on issues identified at their conference.

Language

In what language(s) was the meeting conducted?

English

Was simultaneous translation provided for some or all of the meeting?

No

Results/Products

(e.g. publication, Web report, networking, training, etc.)

An interim report has been produced that works in conjunction with an electronic newsletter made available in advance of the meeting to provide an overview of the training that is currently available for the conservation of contemporary art.

C. Interim meeting of the Photographic Materials Working Group

Dates

October 19-22, 2010

Location (city/country)

Athens, Greece

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? Yes

Host institution or organisation (if any)

Benaki Museum

Number of participants

	Attendees	Geographic Origins		
		From the host country	From the Region	From the rest of the world
A. ICOM Members from your IC				
B. Other ICOM Members	39	8		31
C. Total ICOM Members (A+B)	39	8		31
D. Non-ICOM Members	63	38		25
Total Attendees (C+D)	102	46		56

Joint Meeting?

e) *If this meeting was jointly presented with another International Committee, National Committee or Affiliated Organization, please identify:*

f) *If this meeting was jointly presented with an institution or organisation outside ICOM, please identify:*

a) The Hellenic Committee of the ICOM

In-Kind Services

In many cases, the International Committees benefit from in-kind services. Please list services that were provided for the meeting (s) (e.g. use of space for meetings, receptions, mail,

translation, printing, etc.) and to the extent possible, please provide estimates of the money value for such services.

Auditorium of the Benaki Museum (350 seats capacity), reception at the museum's restaurant, translation, printing of the program

What other organizations, institutions or companies were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

Sponsor: The Hellenic Ministry of Culture

Language

In what language(s) was the meeting conducted?

English and Greek

Was simultaneous translation provided for some or all of the meeting?

Yes, English-Greek and Greek-English

Results/Products

(e.g. publication, Web report, networking, training, etc.)

D. Interim meeting of the Sculpture, Polychromy, and Architectural Decoration Working Group. Title: "Polychrome Sculpture: Tool Marks and Construction Techniques"

Dates

October 24-25, 2010

Location (city/country)

Maastricht, The Netherlands

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? Yes

Host institution or organisation (if any)

Stichting Restauratie Atelier Limburg

Number of participants

	Attendees	Geographic Origins		
	Total	From the host country	From the Region	From the rest of the world
A. ICOM Members from your IC	19	4		15
B. Other ICOM Members				
C. Total ICOM Members (A+B)	19	4		15
D. Non-ICOM Members	44	13		31
Total Attendees (C+D)	63	17		46

Joint Meeting?

g) *If this meeting was jointly presented with another International Committee, National Committee or Affiliated Organization, please identify:*

h) *If this meeting was jointly presented with an institution or organisation outside ICOM, please identify:*

In-Kind Services

In many cases, the International Committees benefit from in-kind services. Please list services that were provided for the meeting (s) (e.g. use of space for meetings, receptions, mail,

translation, printing, etc.) and to the extent possible, please provide estimates of the money value for such services.

Conference held in the Auditorium at the Bonnefanten Museum, Maastricht;
Tour of SRAL conservation studios;
SRAL secretary;
SRAL copy machines;
Conference dinner organised in a local restaurant.

What other organizations, institutions or companies were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

Language

In what language(s) was the meeting conducted?

English

Was simultaneous translation provided for some or all of the meeting?

No

Results/Products

(e.g. publication, Web report, networking, training, etc.)

Abstracts of lectures and posters were provided during the symposium.
An e-publication of the lectures will be forthcoming. This will be posted on the home page of the Working Group on the ICOM-CC website.

Annex II: ICOM-CC Strategic Plan for 2008-2011

During the triennial period (2008-2011), ICOM-Committee for Conservation (ICOM-CC) will be guided by the following four strategies developed during its board meeting in Lisbon, March 12-15, 2009.

Strategy 1

Continue to be an organisation that provides its members increased opportunities to communicate both amongst its own members and with external heritage professionals

Specific Actions

- Organize the ICOM-CC session at the ICOM General Conference, Shanghai, China, November 7-13, 2010 on the Theme: Museums and Harmonious Society
- Organize the 16th Triennial Conference in 2011
- Produce a high quality peer-reviewed preprints for the 16th Triennial Conference in 2011
- Select venue for the 17th Triennial Conference in 2014
- Provide a dynamic website with constantly updated contents

Strategy 2

Develop closer links with other conservation organisations to better pool resources as well as to improve services for its members

Specific Actions

- Investigate collaborative opportunities with IIC including options for a joint conference in 2014
- Develop closer links with national/international associations especially as an effective mechanism for two-way exchange of conservation information

Strategy 3

Promote ICOM-CC and the conservation profession

Specific Actions

- Promote and post the recently accepted conservation terminology on the website
- Work closely with Working Groups in developing an ICOM-CC brand for all its activities and promotional materials
- Develop and disseminate promotional materials both about ICOM-CC and conservation
- Develop an approach where all ICOM-CC Working Groups are involved in exploring greater public involvement

- Create a new information mechanism “e-news” to communicate to the membership about ICOM-CC activities in a broader organisational level
- Expand its membership base outside Western Europe and North America in order to be more inclusive outside Western countries.
- Following the definition of the conservator-restorer developed in 1984, develop a new document on 'The definition of the conservation profession'
- Generate a discussion on education of the conservation professional

Strategy 4

Continue to manage day to day operations in a consistent, professional and efficient way

Specific Actions

- Review and approve Working Group programmes and aims
- Update by-laws (minor updates to comply with comments received from ICOM) and Manual for Coordinators
- Organise the ICOM-CC archives in a sustainable way
- Communicate the process of joining ICOM-CC through ICOM for the wider ICOM membership
- Evaluate preprint process and make changes, as necessary