



INTERNATIONAL COMMITTEES ANNUAL REPORT 2009

- A) ACTIVITY REPORT**
- B) FINANCIAL REPORT**
- C) THREE-YEAR PLAN**
- D) SIGN-OFF BY THE PRESIDENT
OF THE COMMITTEE**

To be returned by **15 FEBRUARY 2010** to:
ICOM Secretariat- Division of Administration and Finance
UNESCO House 1, rue Miollis – 75015 Paris-France
Tel.: + 33 (1) 47.34.05.00 – Fax: +33 (1) 43.06.78.62
Email: ICReports@icom.museum

This report is a tool for better understanding the work of the International Committees and will help ICOM allocate its resources fairly and productively.

Good reporting is the best way to promote the recognition of the work of International Committees in general and your committee in particular!

The allocation of yearly subvention to each International Committee is based on the Annual Report of the prior year. Committees whose 2009 annual report does not reach ICOM Secretariat by the deadline of 15 February 2010 will receive no subvention in 2010.

A) ACTIVITY REPORT 2009

1. General information

Name of Committee ___ **ICOM-CC** _____

1.1 Membership

ICOM Secretariat will provide membership numbers as soon as reliable information will be available. However, due to limited answers from three National Committees which have not yet

reported on their membership figures, ICOM Secretariat can not guarantee that this information will be available before the reporting deadline.

Number of voting members as of January 27th, 2010: 1853.

Final number as of February 15th to be provided by ICOM

1.2 Governance

Please list the members of the board:

Chairperson: Name: Marie-Claude Corbeil
 Country: Canada
 Year Elected to Board: 2008
 Year Elected as Chair: 2008

Secretary: Name: Joan Marie Reifsnnyder
 Country: Italy
 Year Elected to Board: not elected (paid Administrative Secretary)

Other Board Members

Name	Country	Role in the Board	Year Elected
Bent Eshøj	Denmark	Vice-chair	2008
Vinod Daniel	Australia	Vice-chair	2008
Thea van Oosten	The Netherlands	Treasurer	2008
Françoise Hanssen-Bauer	Norway	Member	2008
Andries J. van Dam	The Netherlands	Member	2008
Lisa Pilosi	United States	Member	2008
Velayudhan Nair	India	Co-opted member	2008
Mounir Bouchenaki	Italy	Ex-officio member	

Notes: The co-opted member is not elected but his term started in 2008. Mounir Bouchenaki serves ex-officio in his capacity of Director-General of ICCROM; the alternate is Catherine Antomarchi, Director of Collections Unit, ICCROM.

2. Annual Activities

2.1 Annual Meeting

Please provide the following information about your annual meeting for 2009.

ICOM-CC does not hold an annual meeting every year, only at the end of the triennial period. In interim years, ICOM-CC Working Groups hold interim meetings. The following concerns the interim meeting of the Natural History Collections (A) and the Paintings (B) Working Groups.

Dates

A- July 9, 2009 (as part of the Society for the Preservation of Natural History Collections (SPNHC) 24th Annual meeting, July 6-11, 2009).

B- September 19, 2009

Location (city/country)

A- Leiden, The Netherlands

B- London, United Kingdom

Number of participants

	Attendees	Geographic Origins		
		From the Region	From the host country	From the rest of the world
A. ICOM Members from your IC	A- 1 B- 65	A- 1 B- no data	A- 0 B- no data	A- 0 B- no data
B. Other ICOM Members	A- 10 B- 0		A- 1 B- 0	A- 9 B- 0
C. Total ICOM Members (A+B)	A- 11 B- 65	A- 1 B- no data	A- 1 B- no data	A- 9 B- no data
D. Non-ICOM Members	A- 29 B- 75	A- no data	A- no data	A- no data
Total Attendees (C+D)	A- 40 B- 140	A- no data B- 22	A- no data B- 17	A- no data B- 101

Host Partner(s)

A- Society for the Preservation of Natural History Collections (SPNHC), Naturalis and Leids Univetsitair Medisch Centrum

B- Wallace Collection (London)

National Committee(s)

Did you notify the National Committee when holding a meeting in its country? No

Joint Meeting? *If this meeting was jointly presented with another ICOM organization (International Committee, National Committee, Affiliated Organization), please identify the other organization(s).* No

In-Kind Services

If appropriate, please list services that were provided to your committee for the meeting (e.g. use of space for meetings, receptions, mail, translation, printing, etc.)

A- The session was integral to the SPNHC annual meeting and was included for free.

What other organizations were eventually involved with the meeting (e.g. sponsors, other organizations, museums, ICOM national committee, another IC, etc.)?

A- Other organisations: European Distributed Institute of Taxonomy (EDIT); Sponsors: KE Software, Delta designs Ltd., Joel B.V., Dixon Glass.

Language

In what language(s) was the meeting conducted?

English

Was simultaneous translation provided for some or all of the meeting?

No

Results/Products (e.g. publication, Web report, networking, training, etc.)

A- Publications may appear in the SPNHC conference journal or will be requested by the Working Group Coordinator for a Working Group newsletter; networking

B- Conservation Documentation: On-going Projects and Perspectives, Contributions to the ICOM-CC Working Group Paintings Meeting (book of abstracts), Gunnar Heydenreich and Tiarna Doherty, editors, 2009, 14 pages, English (electronic publication); reviews of meeting published (AIC; ICOM-CC Paintings newsletter; Restauro (in print)); networking

2.2 Communication

Please describe the frequency and methods of communication (surface mail, email, Web site, ICOM News, Newsletter, promotions in trade publications, etc.) you have used to contact members of the committee.

During 2009 two issues of the ICOM-CC e-zine *On Board* were published (Spring and Winter 2009) and several Working Groups published newsletters directed to the membership of their Working Group. Important news about ICOM-CC was communicated to members using e-flashes. The ICOM-CC website was also used to inform members.

2.3 Publications

- Please list publications (paper and electronic) in progress or completed in this year and indicate status (published, in progress), please include editor / number of pages / n° ISBN / date of publication / language of publication,

- Please send a copy of each publication to the ICOM Secretariat.

Published:

On Board, volume 1, Spring 2009, 9 pages, English (ICOM-CC e-zine)

On Board, volume 2, Winter 2009, 9 pages, English (ICOM-CC e-zine)

Proceedings of the Forum on the Conservation of Thangkas, Mary Ballard and Carole Dignard, editors, 2009, 120 pages, English (electronic publication)

Conservation Documentation: On-going Projects and Perspectives, Contributions to the ICOM-CC Working Group Paintings Meeting (book of abstracts), Gunnar Heydenreich and Tiarna Doherty, editors, 2009, 14 pages, English (electronic publication)

Proceedings of the 10th ICOM-CC Group on Wet Organic Archaeological Materials Conference, Amsterdam, 2007, K. Straetkvern and D.J. Huisman, editors, 772 pages, ISBN 978-90-5799-139-4, 2009, English (paper publication, sent to ICOM Secretariat)

11 newsletters published by 8 Working Groups (electronic publication)

2.4 Participation of Young Professionals

2.5 Participation of Representatives from Developing Countries:

Reference can be made to those countries identified as belonging to categories 2, 3 and 4 as determined for the new membership policy to be applied in 2010 and available at the following address http://icom.museum/download/feepolicy_ENG.pdf

2.6 Achievements for the Year 2009

Please list anything not covered above that you want to tell us about your committee's achievements!

In 2009 ICOM-CC established its strategic plan for the triennial period 2008-2011 (appended to this report).

The agreement between ICOM-CC and the National Organising Committee was signed for the organisation of the 16th Triennial Conference of ICOM-CC, to be held in Lisbon, Portugal, September 19-23, 2011.

A joint meeting of the Directory Board members and Working Group Coordinators was held October 21-24, 2009, in Rome, Italy.

B) FINANCIAL REPORT 2009

If you think your committee will benefit from giving a more detailed financial report, throwing attention to important aspects of your financial activities and considerations, please feel free to do so at the end of this financial report form.

B.1) Statement of activities *(please specify the currency used)*

ACTUAL INCOME	
(1) Balance from previous years brought forward	27280,01 € Euro bank account 1809,38 € Euro at ICCROM 4759,85 \$ US Dollar bank account
(2) ICOM Subvention	9466,00 €
(3) Other ICOM funding	
(4) Revenue from annual meeting (to be detailed in section B.2 below) New Delhi 2008 (non-members fee)	9039,00 €
(5) Membership income (if applicable)	
(6) Other income (please detail – e.g. Sponsorship,) Getty Foundation grant, bursaries, New Delhi 2008 Getty Foundation grant, web enhancement project (both amounts money retained by ICOM) Sales of preprints Bank interests	6184,47 € 3662,00 € 945,34 € 70,70 €
(A) Total income (Sum of items 1 to 6)	55702,18 € Euro bank account 2754,72 € Euro at ICCROM 4759,85 \$ US Dollar bank account

ACTUAL EXPENSES	
(7) Bursaries	
(8) Publications	
(9) Web site	5462,10 €
(10) Expenses related to annual meetings [including administrative meetings] (to be detailed in section B.2 below)	
(11) Bank charges	60,66 €
(12) Other expenditures (please detail) Secretariat Joint Directory Board/Coordinators meeting	10415,57 € 668,00 €
(B) Total expenditures (Sum of items 7 to 12)	14659,30 € Euro bank account 1947,03 € Euro at ICCROM
Balance to be carried forward (A-B)	41042,88 € Euro bank account 807,69 € Euro at ICCROM 4762,75 \$ US Dollar bank account (difference in US \$ due to exchange rate)

B.2) Specific statement of activities for Annual Meeting (please specify the currency used)

Note ()* : Income directly being paid into a host institution/organisation (like in many instances participation fees) as well as costs for services given/covered by a host institution/organisation, and not handled by the committee, shall also be reported below or through any statement of activities prepared by the host institution/organisation to be attached to this report.

What were the participation fees?

Early Registration: Members _____ Non-Members _____

Registration: Members _____ Non-Members _____

	TOTAL
Income	
Participation Fees*	
Sponsorship*	
From Committee funds	
Other*	
TOTAL INCOME (C)	
Expenses	
Space rental*	
Transportation*	
Hospitality (receptions)*	
Guest speaker(s)*	
Bursaries for participants* (indicate number of bursaries and total amount)	
Support material for meeting* (agendas, brochures, invitations)	
Translation*	
Other (please specify)*	
TOTAL EXPENSES (D)	
NET RESULT (C-D)	

Additional information

Please let us have any further comments on the relationship between ICOM and your committee that have not already been captured in this survey.

We were fortunate to have Per Rekdal, member of the ICOM Council, and Julien Anfruns, Director General of ICOM, attend our Directory Board meeting in Lisbon (April 2009) and Rome (October 2009), respectively. We appreciate the opportunity for all ICOM-CC Directory Board members to interact with ICOM representatives and have input and feedback on ICOM-CC and ICOM matters.

C) THREE-YEAR PLAN 2010-2012

This form shall be filled in every year and describes your plans for the following three years. You may not know the exact answers to every question, but please provide as much information as you can about your intentions. It is understood that plans for the second and third years will be less detailed than those for the first year. For 2010, please include your planned participation in the Shanghai meetings.

Please fill in the three tables below to the extent the information is available.

Notes from ICOM-CC

Data are provided in tables to the extent the information is available. Actions related to the ICOM Strategic Plan are not listed per year but appear in the ICOM-CC Strategic Plan for 2008-2011 (appended at the end of this report), which is in line with the ICOM Strategic Plan.

No data are provided for 2012 as that year is outside the current ICOM-CC triennial period (2008-2011).

C.1) Plan for 2010

	2010
Annual Meeting	
<i>Location</i>	Shanghai
<i>Date</i>	Within the period of November 7-12
<i>Theme</i>	To be determined
If this meeting is not planned for Shanghai 2010, please indicate reason for not participating in Triennial Conference.	
Communication	Publication of two issues of the ICOM-CC e-zine <i>On Board</i> and of several Working Group newsletters to inform members; messages to members using e-flashes; ICOM-CC and ICOM-CC 2011 websites; in addition to the ICOM-CC meeting in Shanghai, several ICOM-CC Working Groups will hold interim meetings in 2010.
Publications	Publication of two issues of the ICOM-CC e-zine <i>On Board</i>; publication of several Working Group newsletters
Participation of Target Groups	
<i>Young Professionals</i>	
<i>Representatives from Developing Countries</i>	We hope that representatives from developing countries will attend the ICOM-CC meeting in Shanghai.
Activities Related to ICOM Strategic Plan	
Other objectives (innovations, special projects, awards, etc.)	
Estimated Budget	
<i>Income</i>	13000,00 (ICOM subvention, preprints sales, website funding)
<i>Expenses</i>	16500,00 (ICOM-CC Secretariat, website)
<i>Net surplus/(deficit)</i>	(3500,00)

C.2) Plan for 2011

	2011
Annual Meeting	
<i>Location</i>	Lisbon, Portugal
<i>Date</i>	September 19-23
<i>Theme</i>	Cultural Heritage/Cultural Identity: The Role of Conservation
Communication	Publication of two issues of the ICOM-CC e-zine <i>On Board</i> and of several Working Group newsletters to inform members; messages to members using e-flashes; ICOM-CC and ICOM-CC 2011 websites
Publications	Preprints of the 16th ICOM-CC Triennial Conference, 2 volumes and/or CD-ROM
Participation of Target Groups	
<i>Young Professionals</i>	
<i>Representatives from Developing Countries</i>	ICOM-CC will seek financial support (estimated at 75000 Euros) to offer bursaries to representatives from developing countries to attend the 16th ICOM-CC Triennial Conference
Activities Related to ICOM Strategic Plan	
Other objectives (innovations, special projects, awards, etc.)	
Estimated Budget	
<i>Income</i>	88000,00 (ICOM subvention, preprints sales, bursaries funding, website funding)
<i>Expenses</i>	104000,00 (ICOM-CC Secretariat, bursaries, Secretariat work related to bursaries, website, preprints abstract translation,)
<i>Net surplus/(deficit)</i>	(16000)

C.3) Plan for 2012

	2012
Annual Meeting	
<i>Location</i>	
<i>Date</i>	
<i>Theme</i>	
Communication	
Publications	
Participation of Target Groups	
<i>Young Professionals</i>	
<i>Representatives from Developing Countries</i>	
Activities Related to ICOM Strategic Plan	
Other objectives (innovations, special projects, awards, etc.)	
Estimated Budget	
<i>Income</i>	
<i>Expenses</i>	
<i>Net surplus/(deficit)</i>	

D) SIGN-OFF BY THE PRESIDENT OF THE COMMITTEE

Name of the President __ Marie-Claude Corbeil _____

Place __ Ottawa _____ Date _January 30, 2010_____

Signature _____

This report should be

- 1) either signed **by the President of the Committee** and send to ICOM Secretariat via surface mail or by fax:
ICOM Secretariat- Division of Finance and Administration
UNESCO House 1, rue Miollis – 75015 Paris-France
Fax: +33 (1) 43.06.78.62
- 2) or emailed in an electronic format **by the President of the Committee** at ICReports@icom.museum

ICOM-CC Strategic Plan for 2008-2011

During the triennial period (2008-2011), ICOM-Committee for Conservation (ICOM-CC) will be guided by the following four strategies developed during its board meeting in Lisbon, March 12-15, 2009.

Strategy 1

Continue to be an organisation that provides its members increased opportunities to communicate both amongst its own members and with external heritage professionals

Specific Actions

- Organize the ICOM-CC session at the ICOM General Conference, Shanghai, China, November 7-13, 2010 on the Theme: Museums and Harmonious Society
- Organize the 16th Triennial Conference in 2011
- Produce a high quality peer-reviewed preprints for the 16th Triennial Conference in 2011
- Select venue for the 17th Triennial Conference in 2014
- Provide a dynamic website with constantly updated contents

Strategy 2

Develop closer links with other conservation organisations to better pool resources as well as to improve services for its members

Specific Actions

- Investigate collaborative opportunities with IIC including options for a joint conference in 2014
- Develop closer links with national/international associations especially as an effective mechanism for two-way exchange of conservation information

Strategy 3

Promote ICOM-CC and the conservation profession

Specific Actions

- Promote and post the recently accepted conservation terminology on the website
- Work closely with Working Groups in developing an ICOM-CC brand for all its activities and promotional materials
- Develop and disseminate promotional materials both about ICOM-CC and conservation
- Develop an approach where all ICOM-CC Working Groups are involved in exploring greater public involvement
- Create a new information mechanism “e-news” to communicate to the membership about ICOM-CC activities in a broader organisational level
- Expand its membership base outside Western Europe and North America in order to be more inclusive outside Western countries.

- Following the definition of the conservator-restorer developed in 1984, develop a new document on 'The definition of the conservation profession'
- Generate a discussion on education of the conservation professional

Strategy 4

Continue to manage day to day operations in a consistent, professional and efficient way

Specific Actions

- Review and approve Working Group programmes and aims
- Update by-laws (minor updates to comply with comments received from ICOM) and Manual for Coordinators
- Organise the ICOM-CC archives in a sustainable way
- Communicate the process of joining ICOM-CC through ICOM for the wider ICOM membership
- Evaluate preprint process and make changes, as necessary